



A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Recognition/Presentations

- D. 1. General Consent Agenda
- a. Approve minutes of:
    - Regular Meeting held on March 15, 2021  
(Minutes are posted on the district website@ [chippewavalleyschools.org](http://chippewavalleyschools.org))
  - b. Approve Financial Reports
  - c. Personnel Transactions

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION – REGULAR MEETING  
Chippewa Valley School Administration Building/Virtually Conducted  
March 15, 2021**

President Bednard called the meeting to order at 6:33 p.m. and the Pledge of Allegiance was given.

Present: Members Andriaschko, Aquino, Bednard, DeMuyneck Zech,  
Pyden, Sobah and Wojtowicz  
Absent: None  
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Blanchard, Dr. Brosky, Ms. Licari,  
Mr. Sibley, Mr. Kozlowski, Ms. Blain, Ms. Monnier-White and Ms. Adlam

**MOTION #03/04/21** – Moved by Member Sobah and supported by Member Aquino to amend the agenda. **Ayes, all. Motion carried.**

**MOTION #03/05/21** – Moved by Member Aquino and supported by Member Sobah to amend the agenda to *add New Business* Item G.3.– Reconfirm the Extended COVID-19 Learning Plan of March 3, 2021 (Mr. Roberts). **Ayes, all. Motion carried.**

**Recognition/Presentations** – None

**MOTION #03/06/21** – Moved by Member DeMuyneck Zech and supported by Member Andriaschko to approve the General Consent Agenda to:

- Approve Minutes of the Special Meeting held on March 03, 2021.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$2,040,696.12.
- Approve 2018 Building & Site Payments Report in the amount of \$78,309.07.
- Approve Building Activity Check Register in the amount of \$84,835.24.
- Approve Personnel Transactions

**Ayes, all. Motion carried.**

**From the Community:**

- Ms. Kristen Murray (district parent) addressed the Board of Education.

**Old Business** – None

**MOTION #03/07/21** - Moved by Member DeMuyneck Zech and supported by Member Andriaschko that the Chippewa Valley Schools Board of Education approve the Intergovernmental Agreement between Chippewa Valley Schools and the Charter Township of Clinton and the Township of Macomb for the collection of the 2021 summer taxes on the Clinton Township and Macomb Township parcels; authorize the cost to be pro-rated between the general fund and debt fund; authorize Board of Education Officers, Superintendent and Assistant Superintendent for Business and Operations to execute agreements as appropriate; and waive the reading of agreements. **Ayes, all. Motion carried.**

**MOTION #03/07/21** - Moved by Member Sobah and supported by Member Pyden that the Chippewa Valley Schools Board of Education approve the first reading to consider the *New* Board of Education By-Law 155.5-Terms of Reference–Technology Committee and *New* By-Law 155.6–Terms of Reference–Operations Committee and to *Revise* By-Law 155.1– Terms of Reference–Building and Site Committee and By-Law 155.3-Terms of Reference-Curriculum Committee and waive the reading of the by-laws. **Ayes, all. Motion carried.**

**MOTION #03/08/21** - Moved by Member Aquino and supported by Member Sobah that the Chippewa Valley Schools Board of Education reconfirm the *Extended COVID-19 Learning Plan* of March 3<sup>rd</sup>. This plan meets the number of hours required of Public Act 03 of 2021. **Ayes, all. Motion carried.**

**Union Communications** – None

**Administration Reports**

- The Board of Education discussed the possibility of live streaming and/or recording meetings after returning to the Administration building. It was decided to have administration explore options and report back to the Board of Education.

Superintendent Roberts reported on the following:

- Dakota High School art students were recognized for awards:
  - Samantha Schneider, Scholastic Silver Key for Architecture/Industrial Design.
  - Ashley Royster, Scholastic Gold Key and American Visions Nomination for Painting

- Mackensie Koehn, recognized by her teacher, Ms. Cynthia Helvey, for 3-D Modeling.
- Mr. Roberts reflected on the return to full face-to-face instruction at both the elementary and secondary levels.

**Curriculum Reports** - None

**Of and by Board Members**

- Member Pyden reminded everyone that March is National Reading Month and to share your favorite books with the students. It can be done via Zoom call or submitting a video.
- Member Wojtowich indicated that for Reading Month he has submitted a video.
- Member Sobah expressed appreciation to the administrative team and staff members for their dedication and hard work on behalf of the students of the district.
- Member Aquino expressed gratitude to the staff who have worked tirelessly this year to make sure everything is good for the students. Ms. Aquino inquired as to the percentage of staff, whom we are aware have been vaccinated. Member Aquino wanted to reiterate how student participation in Board of Education meetings is always encouraged.
- President Bednard thanked the staff and feels nothing compares to the work they are doing for our students. Mr. Bednard encourages sharing positive things happening across our district.

**MOTION #03/09/21** – Moved by Member Sobah and supported by Member Wojtowicz to adjourn the meeting. **Ayes, all. Motion carried.**

Meeting adjourned at 7:21 p.m.

Respectfully Submitted,

Elizabeth Pyden, Secretary  
Board of Education

## MEMORANDUM

D.1.b FINANCIAL REPORTS for period ending March 31, 2021

Mr. Sederlund

## CHECK REGISTERS

Mr. Sederlund

## 1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS

Mr. Sederlund

(includes payroll)

Checks dated 03/16/2021	160,091.92
Checks dated 03/23/2021	<u>1,785,666.92</u>
	<u>\$ 1,945,758.84</u>

## 2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT

Mr. Sederlund

Total General Fund ACH for February 2021	<u>\$ 7,329,487.69</u>
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## 3. 2018 BUILDING &amp; SITE

Mr. Sederlund

Checks date 03/23/2021	<u>\$ 247,978.54</u>
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## 4. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 03/17/2021	<u>8,983.73</u>
Checks dated 03/24/2021	<u>7,789.45</u>
	<u>\$ 16,773.18</u>

## RESOLUTION

**WHEREAS:** **Marilyn Pearce** has served the Chippewa Valley School District faithfully and diligently for a period of thirty-six years as a hallmonitor.

**WHEREAS:** **Marilyn Pearce** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Marilyn Pearce**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Marilyn Pearce** will be missed by all her school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **29th day of March 2021** be made a permanent part of the records of this School District and a copy sent to **Marilyn Pearce** as an expression of our appreciation.



## RESOLUTION

**WHEREAS:** **Eman Kheir** has served the Chippewa Valley School District faithfully and diligently for a period of eight years as a English Learner Paraeducator.

**WHEREAS:** **Eman Kheir** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Eman Kheir**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Eman Kheir** will be missed by all her school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **29th day of March 2021** be made a permanent part of the records of this School District and a copy sent to **Eman Kheir** as an expression of our appreciation.

REGULAR MEETING  
6:30 PM

March 29, 2021  
Adam Blanchard

AS

D.1.c. PERSONNEL TRANSACTIONS

<u>NEW HIRE</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Diane Graham	Lunchmonitor-Dakota	March 15, 2021
Amanda Kirsch	District Receptionist	March 19, 2021
Lisa Bommarito	Guidance Clerk-CV9	March 22, 2021
Anna Thompson	Food Service Helper-CVHS	March 22, 2021
Jessica Volpe	Hallmonitor-CV9	March 23, 2021
Marsha Gilbert	Media Tech Clerk-CVHS	March 29, 2021

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Rhonda Wist	Bus Driver	April 1, 2021

<u>RETIREMENT</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Marilyn Pearce	Hallmonitor-CVHS	June 16, 2021
Eman Kheir	English Learner Parapro-Huron	April 30, 2021

**CERTIFIED:**

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for this teacher is 4/12/21. The conditional hire of this person/s is subject to the motion as submitted."

<u>Recommended for Hire</u>	<u>Position</u>	<u>Rationale</u>	<u>Effective Date</u>
Bridgette Mikkelson	Teacher-Cheyenne/Shawnee	Replacement	April 12, 2021

E. From the Community

F. Old Business

G. New Business

- |  |               |
|--|---------------|
| 1. Approve Change Order Summary Report – February 2021   | Mr. Sederlund |
| 2. Award Contract – Video Storage Equipment (SAN)  | Mr. Sederlund |
| 3. Approve Waiving MME Testing Requirement for Graduating Class of 2021  | Mr. Roberts   |
| 4. Approve Reduced Physical Education Graduation Requirement for 2021 and<br>and 2022 Graduating Class   | Mr. Roberts   |
| 5. Approve Permanently Reducing Physical Education Graduation Requirement  | Mr. Roberts   |
| 6. Approve Second Reading to Adopt <i>New</i> Board of Education By-Law 155.5<br>–Terms of Reference–Technology Committee and <i>New</i> Board of Education<br>By-Law 155.6 – Terms of Reference–Operations Committee and <i>Revision</i><br>to By-Law 155.1 – Terms of Reference–Building and Site Committee and<br>By-Law-155.3 – Terms of Reference– Curriculum Committee | Mr. Bednard   |

REGULAR MEETING

March 29, 2021  
6:30 p.m.

**MEMORANDUM**

**G.1 Approve Change Order Summary Report – February 2021 Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of February 2021.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, March 15, 2021 and funding will come from the 2018 Building and Site Fund.

**CHIPPEWA VALLEY SCHOOLS  
2018 Bond Issue Program**

**CHANGE ORDER SUMMARY #13**

**February 2021**

PROJECT	CONTRACTOR	C.O.#	DESCRIPTION	AMOUNT
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Original scope of work contracted by change order

Original Scope Subtotal: \$0

Back Charge or General Conditions

n/a

B/C or G.C. Subtotal: \$0

Contingency (design revision, owner request, hidden condition)

Erie, Fox, Mohawk, Ottawa Elementary	Shoreview Electric	1	provide power for magnetic door hold open & push button release to allow the doors to be shut automatically in case of an emergency.	\$5,088.00
Cherokee Elementary	M.L. Schoenherr	3	replace exterior door/frame/hardware & paint	\$3,280.00
District Wide (BP 3)	BJ Construction	2	add continuous hinges to all 89 new hollow metal and wood doors	\$9,987.50
Mohawk Elementary	Sinclair Recreation	5	replace swings in kindergarten area with smaller set (current set is too close to concrete sidewalk)	\$8,228.18
Erie Elementary	Floorcraft Floor Covering	1	replace additional flooring (near doorway)	\$1,155.00
A Huron Elementary	Floorcraft Floor Covering	1	replace additional flooring (staff lounge & 2003 addition)	\$16,177.00
Chippewa Valley High	Floorcraft Floor Covering	1	replace additional flooring (athletic office)	\$5,138.00
Chippewa Valley High	M.L. Schoenherr	1	furnish & install new sink cabinet in medical classroom	\$1,362.00
Chippewa Valley High	Contrast Mechanical	1	furnish and install new sink & plumbing in medical classroom	\$2,293.94

Contingency Subtotal: \$52,710

Technology and Loose Equipment

n/a

Technology and Loose Equipment Subtotal: \$0

**TOTAL AMOUNT OF SUMMARY \$52,710**

Construction Contingency Budget: \$3,332,658

Previous Construction Contingency Costs: \$51,004

Current Construction Contingency Costs: \$52,710

Construction Contingency Balance: \$3,228,944

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# MEMORANDUM

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## BARTON MALOW

DATE: March 12, 2021  
TO: Scott Sederlund, Chippewa Valley Schools  
FROM: Jeff Atkins, Barton Malow Company  
RE: Chippewa Valley Schools  
2018 Bond Issue Program  
Huron Elementary Flooring Replacement

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Barton Malow and Wakely Associates have reviewed the proposal from the contractor listed below and it is the recommended motion that the Board of Education awards a change order to the existing contract as presented.

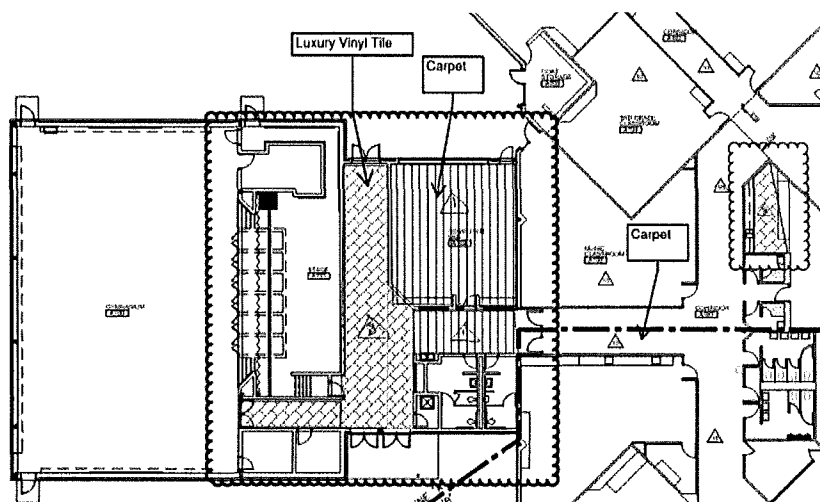
<u>Bid Category</u>	<u>Contractor</u>	<u>Amount</u>
Flooring	Floorcraft Floor Covering, Inc.	\$16,177.00

The bid documents include replacing almost all of current flooring at Huron Elementary excluding the 2003 addition area. As the current carpet in 2003 addition is nearing it's end of useful life it is recommended to replace the flooring in the 2003 addition area for a cohesive design and extending the useful life. This work will be funded from the 2018 Bond Issue project contingency fund.

Please feel free to contact me at [jeff.atkins@bartonmalow.com](mailto:jeff.atkins@bartonmalow.com) or 586-615-1332, if you should have any questions or comments regarding this recommendation.

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COPY: Ken Hauer, Chippewa Valley Schools  
Brian Smilnak, Wakely Associates  
File



REGULAR MEETING

March 29, 2021  
6:30 p.m.

**MEMORANDUM**

**G.2 Award Contract-Video Storage Equipment (SAN)**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education award a contract to AVI Systems, Inc. totaling \$83,327.56 for the purchase and installation of a new video storage array (SAN) and associated equipment.”

RATIONALE: This project will consist of the purchase and installation of a new video storage system which will integrate with the existing video editing system (AVID) currently utilized in the Community Relations Department.

The bid was reviewed and approved by the Technology Sub-Committee on March 15, 2021. Funding will come from the 2018 Bond Issue Program for this purchase. This project is scheduled to start in the spring 2021.





**Metro Technology Services IT, Inc.**  
59 North Walnut Street, Suite 202  
Mount Clemens, MI 48043  
Phone: (586) 203-8423

**Chippewa Valley Schools**  
Video Storage Equipment Letter of Recommendation  
February 26, 2021

Ms. Sarah Monnier-White  
Director of Information Technology  
Chippewa Valley Schools  
19120 Cass Avenue  
Clinton Township, MI 48038

Re: Chippewa Valley Schools  
2018 Bond Issue  
Video Storage Equipment (SAN) and Integration

Dear Ms. Monnier-White,

Metro Technology Services, along with Chippewa Valley Schools Community Relations department have worked with AVI Systems, Inc to implement a new Video Storage Array (SAN) and associated equipment.

AVI Systems has bid through the HPS Group Purchasing Consortium which allows school districts to utilize low-cost pricing, similar to the REMC bid.

This equipment is very specialized to integrate with the District's AVID system, used for Video Editing. A list of parts and Scope of work is attached.

This purchase was planned for in the 2018 Bond Program. It is slightly higher than the budgeted amount of \$80,000.00, but within the Community Relations allocated funds. This acquisition includes five years of onsite warranty service from AVI Systems, Inc., as well as five years of maintenance/hardware support from EditShare.

Therefore, it is the recommended motion that the Chippewa Valley Schools' Board of Education award a contract as presented:

<b>Contractor</b>	<b>Scope</b>	<b>Contract Amount</b>
<b>AVI Systems, Inc.</b>	<b>Video Network and Storage</b>	<b>\$ 83,327.56</b>

Please feel free to contact me at (248) 321-5242 if you should have any questions or comments regarding this award recommendation.

Sincerely,

Tom Giachino  
Metro Technology Services IT, Inc.

**Metro Technology Services IT, Inc.**  
59 North Walnut Street, Suite 202  
Mount Clemens, MI 48043  
Phone: (586) 203-8423

cc: Scott Sederlund, Chippewa Valley Schools  
Jim Calderone, Chippewa Valley Schools  
Diane Blain, Chippewa Valley Schools  
file

REGULAR MEETING

March 29, 2021  
6:30 p.m.

**MEMORANDUM**

**G.3 Approve Waiving MME Testing Requirements for Graduation Requirement for Graduating Class of 2021 Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education waive, for the graduating class of 2021, the portion of the graduation requirement requiring participation in the Michigan Merit Examination as described in Board Policy 5460.”

RATIONALE: Spring 2020 school-day administration of SAT, ACT WorkKeys, and M-STEP was cancelled due to COVID-19 in spring 2020.

REGULAR MEETING

March 29, 2021  
6:30 p.m.

**MEMORANDUM**

**G.4 Approve Reduced Physical Education Graduation Requirement for 2021 and 2022 Graduating Class Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education adjust graduation requirements for the classes of 2021 and 2022 by reducing the physical education requirement from 1.0 credit to 0.5 credit.”

RATIONALE: Chippewa Valley Schools current graduation requirements for physical education exceed guidelines outlined by the Michigan Merit Curriculum, which allows graduation with 0.5 credit in physical education. This adjustment eliminates one potential barrier to qualifying for on time graduation due to the disruption in education caused by COVID-19.

**MEMORANDUM**

**G.5 Approve Permanently Reducing Physical Education Graduation Requirement**  
**Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education permanently adjust graduation requirements by reducing the physical education requirement from 1.0 credit to 0.5 credit. This would apply to all Chippewa Valley Students beginning with the Class of 2022.”

RATIONALE: Chippewa Valley Schools current graduation requirements for physical education exceed guidelines outlined by the Michigan Merit Curriculum, which allows graduation with 0.5 credit in physical education. This change would create space in student schedules allowing for greater choice in course selection, including options for additional higher-level physical education courses.

High school administration and counselors support this revision to CVS graduation requirements.

MEMORANDUM

- G.6 **Approve Second Reading to Adopt New Board of Education By-Law 155.5 – Terms of Reference–Technology Committee and New Board of Education By-Law 155.6 – Terms of Reference–Operations Committee and Revision to By-Law 155.1 – Terms of Reference–Building and Site Committee and By-Law-155.3 – Terms of Reference– Curriculum Committee** Mr. Bednard

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the second reading to adopt *New* Board of Education By-Law 155.5-Terms of Reference–Technology Committee and *New* By-Law 155.6–Terms of Reference–Operations Committee and to *Revise* By-Law 155.1– Terms of Reference–Building and Site Committee and By-Law 155.3-Terms of Reference-Curriculum Committee and waive the reading of the by-laws.”

RATIONALE: These Board policies need to be revised to reflect current Board of Education Committees.

**NOTE:** Board of Education **By-Law 0131.1-Amendment or Suspension of Policies and By-Laws** states: *The bylaws of the Board shall be subject to amendment only upon a majority vote of all members of the Board at two (2) meetings held not less than twenty-seven (27) days apart and in the call for which the proposed amendment has been described in writing.*

Book	DRAFT
Section	0000 Bylaws
Title	TERMS OF REFERENCE - TECHNOLOGY COMMITTEE
Code	PO0155.5
Status	

The Technology Committee has the responsibility for advising the Board of Education on specific aspects related to technology, in accordance with the law and policies of the Board.

In particular, but not limited to, the Committee will:

A. Review the technology goals (both management and instructional), as needed.

B. Review reports, studies, and recommendations related to network security.

Book DRAFT  
Section 0000 Bylaws  
Title TERMS OF REFERENCE - OPERATIONS COMMITTEE  
Code PO0155.6  
Status

The Operations Committee has the responsibility for advising the Board of Education on those areas related to district operations in accordance with the law and policies of the Board.

In particular, but not limited to, the Committee will:

A. Consider plans related to transportation, maintenance, custodial services, inventory and security, and the use of school facilities.

B. Review and make recommendations related to Board policies and by-laws.



Book	Policy Manual
Section	0000 Bylaws
Title	Copy of TERMS OF REFERENCE - BUILDING AND SITE COMMITTEE
Code	po0155.1
Status	
Adopted	July 1, 2003
Last Revised	March 15, 2021

#### 0155.1 - **TERMS OF REFERENCE - BUILDING AND SITE COMMITTEE**

The Building and Site Committee has the responsibility for advising the Board of Education on specific aspects relating to planning and maintenance of the buildings and grounds of the Chippewa Valley Schools Board of Education in accordance with the law and the policies of the Board.

In particular, but not limited to, the Committee will:

- A. Review and discuss studies, reports and recommendations on relevant facilities matters that may be brought by the administration.
- B. Review the design of new buildings and additions or alternations to existing buildings or grounds.
- C. Review facility needs plan with respect to the student population and the provision of education, including existing and future school facility and property needs,

~~ongoing maintenance,~~ and acquisition of property.

- D. Monitor and review relevant Board policies relating to the facilities planning, naming schools and school facilities, commemoration of school facilities, property maintenance,

~~, inventory and security, and use of school facilities (7000).~~

Book	Policy Manual
Section	0000 Bylaws
Title	Copy of TERMS OF REFERENCE - CURRICULUM COMMITTEE
Code	po0155.3
Status	
Adopted	July 1, 2003
Last Revised	March 15, 2021

#### 0155.3 - **TERMS OF REFERENCE - CURRICULUM COMMITTEE**

The Curriculum Committee has the responsibility for advising the Board of Education on specific aspects relating to the quality of all educational programs and services of the Chippewa Valley Schools Board of Education, both curricular and extra-curricular, in accordance with the law and the policies of the Board.

In particular, but not limited to, the Committee will:

- A. Review and discuss studies, reports and recommendations on education programs and services that may be brought by the administration (new courses, program evaluation, compliance, extra and co-curricular).
- B. Review the District Curriculum Council process as needed.
- C.

~~Review the Technology Plan and instructional technology in the classroom as needed.~~

**H. Union Communications**

**I. Administration Reports**

J. Curriculum Updates

K. Of and By Board Members

L. Adjournment