

CHIPPEWA VALLEY SCHOOLS

19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Administration Building

January 23, 2023
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Approve the Agenda
- C. Presentations/Recognitions
 - School Board Recognition Month
 - Sex Education Advisory Board Report
 - Clinton Township Community Blood Drive
- D. 1. General Consent Agenda
 - a. Approve minutes of:
 - Organizational Meeting Minutes held on January 09, 2023.
 - Regular Meeting Minutes held on January 09, 2023.
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions
- E. Old Business
- F. New Business
 - 1. Approve Change Order Summary Report November/December Mr. Sederlund
- G. From the Community
- H. Union Communications
- I. Administration Reports
- J. Curriculum Updates
- K. Of and By Board Members
- L. Executive Session – (8.k. – To Consider Security Planning)
- M. Adjournment

Future Meetings

January 23, 2023
January 23, 2023

6:00 p.m.
6:30 p.m.

Building & Site Sub-Committee Meeting
Regular Meeting

A. Call to Order and Pledge of Allegiance

B. Approve the Agenda

C. Presentations/Recognitions

- School Board Appreciation Month
- Sex Education Advisory Board Report
- Clinton Township Community Blood Drive

D. 1. General Consent Agenda

a. Approve minutes of:

- Organizational Meeting Minutes held on January 09, 2023.
- Regular Meeting Minutes held on January 09, 2023.

(Minutes are posted on the district website@ chippewavalleyschools.org)

b. Approve Financial Reports

c. Approve Personnel Transactions

**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – ANNUAL ORGANIZATIONAL MEETING
ADMINISTRATION BUILDING
January 09, 2023**

Senior Member Denise Aquino called the meeting to order at 6:18 p.m. and the Pledge of Allegiance was waived.

Present: Members Aquino, Gura, King, Pearl, Sobah, Wade and Wojtowicz
Absent: None
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Mr. Sibley, Ms. Licari,
Dr. Langlands, Ms. Blain, Ms. Monnier-White and Ms. Adlam

Member Aquino nominated Member Pearl for President of the Board of Education for the 2023 school year.

Member Wojtowicz nominated Member Wojtowicz (himself) for President of the Board of Education for the 2023 school year.

There were no other nominations for President.

Being that there are two board members nominated for the office of President, please indicate who you support for President.

Roll Call Voice Vote: Member Wade, Pearl; Member King, Pearl; Member Pearl, Pearl; Member Sobah, Pearl; Member Gura, Pearl; Member Wojtowicz, Wojtowicz and Member Aquino, Pearl.
Vote results: 6 voted Pearl, 1 voted Wojtowicz.

Moved by Member Aquino and supported by Member Wade to elect Member Kenneth Pearl President of the Board of Education for the 2023 school year.

Roll Call Vote: Member Aquino, yes; Member Wade, yes; Member Gura, yes, Member King, yes; Member Pearl, yes; Member Sobah, yes and Member Wojtowicz, no.

Motion passes 6-1 with member Wojtowicz voting against.

Member Pearl nominated Member Aquino for Vice President of the Board of Education for the 2023 school year and the nomination was supported by Member Sobah.

There were no other nominations for Vice President.

Roll Call Vote: Member Pearl, yes, Member Sobah, yes; Member Wade, yes; Member King, yes; Member Gura, yes, Member Wojtowicz, no and Member Aquino, yes.
Motion passes 6-1 with member Wojtowicz voting against.

Member Denise Aquino accepted the position of Vice President for the 2023 school year.

Member Pearl nominated Member Sobah for Secretary of the Board of Education for the 2023 school year and the nomination was supported by Member Aquino.

There were no other nominations for Secretary.

Roll Call Vote: Member Pearl, yes, Member Aquino, yes; Member Wade, yes; Member King, yes; Member Gura, yes, Member Wojtowicz, yes and Member Sobah, yes.

Ayes, all. Motion carried.

Member George Sobah accepted the position of Secretary for the 2023 school year.

Member Sobah nominated Member Wade for Treasurer of the Board of Education for the 2023 school year and the nomination was supported by Member Pearl.

There were no other nominations for Treasurer.

Roll Call Vote: Member Pearl, yes, Member Aquino, yes; Member Wade, yes; Member King, yes; Member Gura, yes, Member Wojtowicz, yes and Member Sobah, yes.

Ayes, all. Motion carried.

Member Bruce Wade accepted the position of Treasurer for the 2023 school year.

MOTION #01/01/23 – Moved by Member Pearl and supported by Member Sobah that the meeting be adjourned. **Ayes, all. Motion carried.**

Meeting adjourned at 6:28 p.m.

Respectfully submitted,

George Sobah, Secretary
Board of Education

**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Administration Building
January 09, 2023**

President Pearl called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, King, Pearl, Sobah, Wade and Wojtowicz
Absent: None
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Mr. Sibley,
Ms. Licari, Dr. Langlands, Ms. Blain, Ms. Monnier-White and Ms. Adlam

MOTION #01/02/23 – Moved by Member Aquino and supported by Member Gura to approve the agenda. **Ayes all, motion carried.**

Recognition/Presentations

- Superintendent Ron Roberts administered a ceremonial Oath of Office to Chippewa Valley Schools newly elected Board of Education:
 - Mr. Christopher Gura
 - Mr. Shannon King
 - Mr. Kenneth Pearl
 - Mr. Bruce Wade

Mr. Roberts welcomed the new board members and recognized their families and friends who came to support them.

MOTION #01/03/23 – Moved by Member Sobah and supported by Member Aquino to approve the General Consent Agenda to:

- Approve Minutes of the Regular Meeting held on December 12, 2022.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$3,249,543.72.
- Approve 2018 Building and Site Check Register in the amount of \$125,395.41.
- Approve Building Activity Check Register in the amount of \$86,362.57.
- Approve Personnel Transactions.

Motion passes 6-1 with Member Wojtowicz voting against.

Old Business – None

MOTION #01/04/23 - Moved by Member Sobah and supported by Member Aquino that the Chippewa Valley Schools Board of Education approve the purchase of one grand piano and one upright piano from Kawai Piano Gallery of Michigan for Dakota High School in the total cost of \$36,550. **Ayes all, motion carried.**

From the Community

- Public Comments/audience participation

Union Communications – None

Administrative Reports

- Superintendent Ron Roberts reported on the success of the DECA (Distributive Education Clubs of America) program for the district’s marketing students. Mr. Roberts also recognized the teachers who are responsible for the success of these students .
- Mr. Roberts read an email sent from a parent acknowledging bus driver “Ms. Barb”.

Curriculum Reports -None

Of and By Board Members

- Member Gura thanked everyone for the warm welcome and is looking forward to serving as a Board Member for the next six years.
- Member Wojtowicz asked if we are doing anything to address the concern with the books/library books in the district.
- Member Sobah welcomed the new Board Members and was looking forward to working with them and wished everyone a happy, healthy new year.
- Member Wade indicated he felt the 2023 Board of Education was getting off to a great start, he also commented how positive his experience has been so far.
- Member King thanked everyone for the welcome and was looking forward to working with the community, parents, and the other members of the Board of Education.

- Member Aquino welcomed the new Board Members and was very much looking forward to working alongside all of them.
- Member Pearl thanked the Board Members for supporting his nomination as President. Mr. Pearl welcomed the new board members and looks forward to this board working with the Chippewa Valley community.

MOTION #01/05/23 - Moved by Member Aquino and supported by Gura to adjourn the meeting. **Ayes all, motion carried.**

Meeting adjourned at 7:08 p.m.

Respectfully submitted,

George Sobah, Secretary
Board of Education

MEMORANDUM

D.1.b FINANCIAL REPORTS for period ending January 31, 2023

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS

Mr. Sederlund

(includes payroll)

Checks dated 01/10/2023	73,674.15
	<hr/>
Checks dated 01/17/2023	1,363,172.56
	<hr/>
	<u>\$ 1,436,846.71</u>

2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT

Mr. Sederlund

Total General Fund ACH for December 2022	<u>\$ 8,960,482.73</u>
--	------------------------

3. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 01/17/2023	<u>\$ 217,699.54</u>
-------------------------	----------------------

4. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 01/11/2023	65,715.46
	<hr/>
Checks dated 01/18/2023	42,612.29
	<hr/>
	<u>\$ 108,327.75</u>

REGULAR MEETING
6:30 PM

January 23, 2023
Adam Blanchard

D.1.c. PERSONNEL TRANSACTIONS

<u>NEW HIRES</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Rachel Jackson	Special Ed Aide-Clinton Valley	1/11/23
Paula Lia	LM-Mohawk	1/12/23
Maria Moldovan	ELA Para-Iroquois	1/17/23
Brittany Wilson	Hallmonitor-CVHS	1/18/23
Stephanie Hyso-Panganiban	Clerk-Sequoyah	1/18/23

<u>RESIGNATION</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Catrin Owen	Custodian-Shawnee	1/13/23
Jennifer Gardner	Dispatcher	1/23/23

<u>RETIREMENT</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Jenifer Supp-Simon	Teacher	January 27, 2023
Shari Fogolini	Teacher	June 30, 2023
Nicole Wenz	Teacher	June 30, 2023
Jennifer Dwojakowski	Teacher	June 30, 2023
Kristin LaMothe	Teacher	June 30, 2023
Don Kuntz	Teacher	June 30, 2023

CERTIFIED:

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for this teacher is TBD. The conditional hire of this person/s is subject to the motion as submitted."

<u>Recommended for Hire</u>	<u>Position</u>	<u>Rationale</u>	<u>Effective Date</u>
Scott Turner	1.0 SLP	Replacement	TBD

RESOLUTION

WHEREAS: **Jenifer Supp-Simon** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-five years as a teacher.

WHEREAS: **Jenifer Supp-Simon** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Jenifer Supp-Simon**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Jenifer Supp-Simon** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **23rd day of January 2023** be made a permanent part of the records of this School District and a copy sent to **Jenifer Supp-Simon** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Shari Fogolini** has served the Chippewa Valley School District faithfully and diligently for a period of twelve years as a teacher.

WHEREAS: **Shari Fogolini** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Shari Fogolini**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Shari Fogolini** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **23rd day of January 2023** be made a permanent part of the records of this School District and a copy sent to **Shari Fogolini** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Nicole Wenz** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-five years as a teacher.

WHEREAS: **Nicole Wenz** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Nicole Wenz**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Nicole Wenz** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **23rd day of January 2023** be made a permanent part of the records of this School District and a copy sent to **Nicole Wenz** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Jennifer Dwojakowski** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-five years as a teacher.

WHEREAS: **Jennifer Dwojakowski** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Jennifer Dwojakowski**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Jennifer Dwojakowski** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **23rd day of January 2023** be made a permanent part of the records of this School District and a copy sent to **Jennifer Dwojakowski** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Kristin LaMothe** has served the Chippewa Valley School District faithfully and diligently for a period of nineteen years as a teacher.

WHEREAS: **Kristin LaMothe** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Kristin LaMothe**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Kristin LaMothe** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **23rd day of January 2023** be made a permanent part of the records of this School District and a copy sent to **Kristin LaMothe** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Donald Kuntz** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-five years as a Teacher.

WHEREAS: **Donald Kuntz**, through his leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Donald Kuntz**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Donald Kuntz**, will be missed by all his school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **23rd day of January 2023** be made a permanent part of the records of this School District and a copy sent to **Donald Kuntz** as an expression of our appreciation.

E. Old Business

F. New Business

1. Approve Change Order Summary Report November/December

Mr. Sederlund

REGULAR MEETING

January 23, 2023
6:30 p.m.

MEMORANDUM

F.1 Approve Change Order Summary Report-November/December 2022

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the months of November and December 2022.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, January 9, 2023, and funding will come from the 2018 Building and Site Fund.

CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program

CHANGE ORDER SUMMARY #33

November - December 2022

PROJECT	CONTRACTOR	C.O.#	DESCRIPTION	AMOUNT
Contingency (design revision, owner request, hidden condition)				
Cherokee Elementary	Digital Age Technologies		credit for balance of PA system replacement allowance	(\$5,000.00)
Cheyenne Elementary	Shoreview Electric		tie in new electronic hold opens to corridor doors adjacent to main office to new fire alarm system	\$2,298.00
Cheyenne Elementary	BJ Construction		void previous change order for additional corridor door hold open devices due to change in device type	(\$5,429.00)
A Cheyenne Elementary	Watson Brothers (BASS)		replace 23 non-functioning fire/smoke damper actuators at ductwork running through rated walls	\$32,427.00
Clinton Valley Elementary	Digital Age Technologies		credit for balance of PA system replacement allowance	(\$5,000.00)
B Ojibwa Elementary	Watson Brothers		modify supply & exhaust air connections inside new rooftop mechanical unit to match existing configuration. the new rooftop unit was designed opposite of the old unit. there was no room to modify ductwork below the roof line.	\$30,056.00
B Ojibwa Elementary	Watson Brothers		add structural steel support for replacement roof top unit. remove and replace ductwork to install additional steel. insulate new supply ductwork. work completed on overtime.	\$43,049.00
Sequoyah Elementary	Watson Brothers		add 2 water bottle fill stations on 2nd floor	\$9,370.00
CVHS Auditorium	Advanced Sound & Lighting		modify audio rack and upgrade wireless mic system	\$3,468.00
Chippewa Valley High School	Silverado		credit for balance of masonry allowance to modify wall at auditorium scene shop	(\$4,670.00)
Cheyenne, Seneca & High Schools	T&M Asphalt		credit for balance of parking lot repaving subsurface undercut allowance	(\$31,644.00)
Fox, Mohawk, & Iroquois	T&M Asphalt		credit for balance of parking lot repaving subsurface undercut allowance	(\$43,356.00)
Admin Building	BJ Construction		install sound wall above ceiling between 2 offices on 2nd floor	\$1,248.00
				\$26,817
TOTAL AMOUNT OF SUMMARY				\$26,817

Construction Contingency Budget:	\$3,332,658
Previous Construction Contingency Costs:	\$703,651
Current Construction Contingency Costs:	\$26,817
Transfer to cover BP4 (2022) projects	\$1,400,000
Construction Contingency Balance:	\$1,202,190
Contingency Balance Remaining:	36.1%
Balance of Projects Remaining to Complete:	27.0%

MEMORANDUM (A)

BARTON MALOW

DATE: January 17, 2023
TO: Scott Sederlund, Chippewa Valley Schools
FROM: Jeff Atkins, Barton Malow Company
RE: Chippewa Valley Schools
2018 Bond Program
Bid Pack No. 4 – Cheyenne Elementary Replacement Fire Alarm System
Replace Fire/Smoke Damper Actuators

Barton Malow, Wakely Associates, and their engineers (SES) have reviewed the proposal from the contractor listed below. The proposal is to replace non-functional fire/smoke damper actuators at ductwork running through rated wall construction. It is the recommended motion that the Board of Education approves a change order to the existing contract as presented.

Bid Category	Contractor	Amount
230000 – Mechanical Work	Watson Brothers (BASS)	\$32,427

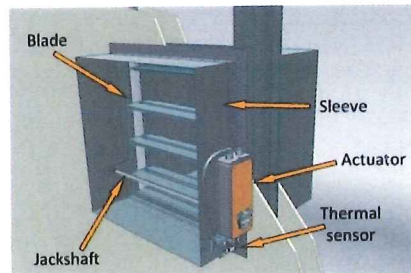
During the inspection of the new fire alarm system duct detectors, it was discovered that several of the existing smoke/fire damper actuators were no longer functioning properly. These dampers are set to close when the fire alarm duct detectors go off to restrict smoke and fire from traveling in the ductwork from one room to another. This additional work is within the contingency budget for the bond program.

Please feel free to contact me at jeff.atkins@bartonmalow.com or 586-615-1332 if you should have any questions or comments regarding this recommendation.

COPY: Ken Hauer, Chippewa Valley Schools
Brian Smilnak, Wakely Associates
Bruce Binning, Barton Malow
File

Common Control Methods for Fire & Smoke Dampers

BELIMO



A smoke control system is used to limit the migration of smoke in a building created by a fire

M E M O R A N D U M (B)

BARTON MALOW

DATE: January 17, 2023

TO: Scott Sederlund, Chippewa Valley Schools

FROM: Jeff Atkins, Barton Malow Company

RE: Chippewa Valley Schools
2018 Bond Program
Bid Pack No. 4 – Ojibwa Elementary Replacement Rooftop Unit
Additional Work

Barton Malow, Wakely Associates, and their engineers (SES) have reviewed the proposals from the contractor listed below. The proposals are to modify the existing conditions and new rooftop unit. It is the recommended motion that the Board of Education approves change orders to the existing contract as presented.

Bid Category	Contractor	Scope	Amount
230000 – Mechanical Work	Watson Brothers	modify new rooftop unit	\$30,546
230000 – Mechanical Work	Watson Brothers	modify existing conditions	\$43,049

The supply and exhaust connections had to be switched at the replacement roof top mechanical unit to match the existing configuration. The new unit was designed opposite of the existing unit. There was no room below the roof line to modify the existing ductwork.

Additional steel reinforcing was needed for the replacement rooftop unit. The existing ductwork had to be removed and replaced for the steel work. The new supply ductwork was reinsulated. Work was performed on overtime just prior to the start of school.

This additional work is within the contingency budget for this project.

Please feel free to contact me at jeff.atkins@bartonmalow.com or 586-615-1332 if you should have any questions or comments regarding this recommendation.

COPY: Ken Hauer, Chippewa Valley Schools
Brian Smilnak, Wakely Associates
Bruce Binning, Barton Malow
file

G. From the Community

H. Union Communications

I. Administrative Reports

J. Curriculum Updates

K. Of and By Board Members

L. Executive Session (*8.k. – To Consider Security Planning*)

M. Adjournment