



Chippewa Valley Schools

Board Personnel Sub Committee Minutes

Monday, November 16, 2020 at 5:45 PM.

Meeting Started at 5:45 PM

Present: Laura Cardamone, Jill DeMuyneck-Zech, and Andy Patzert
Absent: None
Also, Present: Ron Roberts, Adam Blanchard and Sarah Monnier-White

1. Technology Services Administrative Roles and Responsibilities

Administration provided a high-level overview regarding the structure of technology services department and the rationale for hiring additional staff. HR administration introduced the new administrative position that would be added to the technology services department – District Systems and Desktop Support Coordinator.

Administration reviewed how the addition of this administrative position was necessary to support the addition of 12,000 end user devices and supported the independent consultants report for security and safety. The report was completed by DotBridge in 2018. Technology Services Director reviewed updated administrative roles and responsibilities for the following positions: Desktop Systems Supervisor and Network Systems and Security Supervisor. These roles and responsibilities help align the department and allow opportunity for greater security oversight of our network and infrastructure.

Board Member's had questions regarding the consultant's report, salary, and benefits of the new position. Additionally, members of the Board highlighted that the increase of a 1.0 administrator and 2.0 help desk technician was still below the recommendations of the technology consultant report.

2. Timeline to Post and Hire Vacant Positions

Administration reviewed timeline to post the new administrative position and help desk positions. If the District can find qualified applicants, the goal is to have candidates approved at the second Board of Education meeting in January.

Respectfully submitted,
Dr. Adam Blanchard