

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Chippewa Valley High School Auditorium

August 23, 2021
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Additions/Deletions
- C. Recognition/Presentations
- D. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on August 09, 2021.
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions

E. Old Business

F. New Business

- 1. Approve Change Order Summary Report – July 2021
- 2. Award Contract – Bid Pack 3C - Algonquin Boiler Replacement
- 3. Approve Data Back-Up and Email Archiving Bid

Mr. Sederlund
Mr. Sederlund
Mr. Sederlund

G. From the Community

H. Union Communications

I. Administration Reports

J. Curriculum Updates

K. Of and By Board Members

L. *Executive Session (8.h. – Attorney/Client Privilege)*

M. Adjournment

Future Meetings

August 23, 2021	6:00 p.m.	Technology Sub-Committee Meeting
August 23, 2021	6:30 p.m.	Regular Meeting
August 25, 2021	6:00 p.m.	Annual Bus Tour
September 13, 2021	6:30 p.m.	Regular Meeting
September 27, 2021	6:30 p.m.	Regular Meeting

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Recognition Presentations

- D. 1. General Consent Agenda
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**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Chippewa Valley High School Auditorium
August 09, 2021**

President Bednard called the meeting to order at 6:33 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Bednard, DeMuyneck Zech,
Sobah and Wojtowicz
Absent: Members Andriaschko and Pyden (Excused)
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Ms. Licari,
Mr. Sibley, Mr. Kozlowski, Dr. Langlands, Ms. Blain, Ms. Monnier-White
and Ms. Adlam

NOTE: Mr. George Sobah appointed Secretary

MOTION #08/03/21 - Moved by Member Aquino and supported by Member Sobah that the Chippewa Valley Schools Board of Education amend the agenda.

A roll call vote was taken. Member Aquino, yes; Member Sobah, yes; Member DeMuyneck Zech, yes; Member Wojtowicz, yes and Member Bednard, yes. **Motion carried.**

MOTION #08/04/21 - Moved by Member Aquino and supported by Member DeMuyneck Zech that the Chippewa Valley Schools Board of Education amend the agenda to *remove* Item M. – Executive Session (8.a. – *To consider the dismissal, suspension, or discipling of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation...*) and *change* to Item M. - Executive Session (8.h. – *Attorney/Client Privilege*).

A roll call vote was taken. Member Aquino, yes; Member DeMuyneck Zech, yes; Member Wojtowicz, yes; Member Sobah, yes and Member Bednard, yes. **Motion carried.**

Recognition/Presentations – None

MOTION #08/05/21 – Moved by Member DeMuyck Zech and supported by Member Sobah to approve the General Consent Agenda to:

- Approve Minutes of the Board Workshop Meeting held on August 02, 2021.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$2,221,551.07.
- Approve Wire Transfers, ACH and Payments Report in the amount of \$10,292,922.79.
- Approve 2018 Building & Site Payments Report in the amount of \$550,445.45.
- Approve Building Activity Check Register in the amount of \$65,952.95.
- Approve Personnel Transactions.
- Approve Appointment of Professional Development Advisory Committee.

A roll call vote was taken. Member DeMuyck Zech, yes; Member Sobah, yes; Member Wojtowicz, yes; Member Aquino, yes and Member Bednard, yes- **Motion carried.**

Old Business – None

MOTION #08/06/21 - Moved by Member DeMuyck Zech and supported by Member Aquino that the Chippewa Valley Schools Board of Education Approve Personnel Transaction – Hire of an Administrator – Special Services Supervisor – Literacy and Intervention.

A roll call vote was taken. Member DeMuyck Zech, yes; Member Aquino, yes; Member Wojtowicz, yes; Member Sobah, yes and Member Bednard, yes. **Motion carried.**

MOTION #08/07/21 - Moved by Member Aquino and supported by Member Sobah that the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of June 2021.

A roll call vote was taken. Member Aquino, yes; Member Sobah, yes; Member DeMuyck Zech, yes; Member Wojtowicz, yes and Member Bednard, yes. **Motion carried.**

MOTION #08/08/21 - Moved by Member DeMuyck Zech and supported by Member Aquino that the Chippewa Valley Schools Board of Education approve the following Community Support Groups for the 2021/2022 school year:

Algonquin Middle School PTO	Renewal
Cherokee Elementary School PTO	Renewal
Cheyenne Elementary School PTO	Renewal
Clinton Valley Elementary School PTO	Renewal
Erie Elementary School PTO	Renewal
Fox Elementary School PTO	Renewal
Huron Elementary School PTO	Renewal
International Academy of Macomb PCC	Renewal
Miami Elementary School PTO	Renewal
Mohawk Elementary School PTO	Renewal
Ojibwa Elementary School PTO	Renewal
Ottawa Elementary School PTO	Renewal
Sequoyah Elementary School PTO	Renewal
Shawnee Elementary School PTO	Renewal
Chippewa Valley High School Athletic Boosters	Renewal
Chippewa Valley High School Band Boosters	Renewal
Chippewa Valley High School Choir Boosters	Renewal
Dakota High School Boosters	Renewal
Dakota Wrestling Club	Renewal

A roll call vote was taken. Member DeMuyck Zech, yes; Member Aquino, yes; Member Wojtowicz, yes; Member Sobah, yes and Member Bednard, yes. **Motion carried.**

From the Community

- Mr. Michael Laise (district parent) addressed the Board of Education.
- Ms. Melody Perrin addressed the Board of Education.
- Mr. Terry Prince (district parent) addressed the Board of Education.
- Ms. Rita Zielinski (district parent) addressed the Board of Education.
- Ms. Sheryl Miles (district parent) addressed the Board of Education.
- Miss Addison Miles (district student) addressed the Board of Education.
- Ms. Sarah Stulz (district parent) addressed the Board of Education.
- Miss Cora Hall (district student) addressed the Board of Education.
- Ms. Tammy Albers (district parent) addressed the Board of Education.
- Ms. Brianna Albers (district student) addressed the Board of Education.

Union Communications

- Mr. Craig Bulgrin (Principal, Miami Elementary) thanked the Board of Education and the Central Office Administrators for what they have been doing and the decisions made by the district. Mr. Bulgrin indicated the entire district is in this together and should continue to pull together to make it the best school year. In addition, Mr. Bulgrin thanked the Board of Education for settling the bargaining agreement on behalf of the building administrators of the district.

Administration Reports

- Superintendent Roberts reported to the Board of Education about the back-to-school plan the Administration team has been working on this summer. He reviewed safety protocols that would be in place, including the recommendation that students/staff wear masks while indoors regardless of vaccination status.

The district will continue to monitor COVID numbers and re-examine/update protocols as necessary.

Curriculum Reports - None

Of and by Board Members -

- Member Aquino referenced comments from the community regarding CRT (Critical Race Theory). She asked that community members send her information for review. Ms. Aquino asked for people to display sensitivity related to the “mask” issue. She thanked those who spoke at the meeting.
- Member Bednard spoke to the seriousness of the Board’s decisions over the past year-and-a-half.

MOTION #08/09/21– Moved by Member DeMuyneck Zech and supported by Member Aquino that the meeting be adjourned into Executive Session (*8.c. – Negotiations*).

A roll call vote was taken. Member DeMuyneck Zech, yes; Member Aquino, yes; Member Wojtowicz, yes; Member Sobah, yes and Member Bednard, yes. **Motion carried.**

Meeting adjourned into Executive Session at 7:52 p.m.

Meeting reconvened into Open Session at 8:25 p.m.

MOTION #08/10/21 - Moved by Member Sobah and supported by Member DeMuyneck Zech that the Chippewa Valley Schools Board of Education amend the agenda.

A roll call vote was taken. Member Sobah, yes; Member DeMuyneck Zech, yes; Member Wojtowicz, yes; Member Aquino, yes and Member Bednard, yes. **Motion carried.**

MOTION #08/11/21 - Moved by Member Aquino and supported by Member DeMuyneck Zech that the Chippewa Valley Schools Board of Education amend the agenda to add New Business Item M.1 – Approve Paraprofessional and Monitors Contract (Mr. Roberts) and move Item M. – Executive Session (*8.h. – Attorney/Client Privilege*) to Item N. and move Adjournment to Item O.

A roll call vote was taken. Member Aquino, yes; Member DeMuyneck Zech, yes; Member Wojtowicz, yes; Member Sobah, yes and Member Bednard, yes. **Motion carried.**

MOTION #08/12/21 - Moved by Member Sobah and supported by Member Wojtowicz that the Chippewa Valley Schools Board of Education approve the Tentative Agreement reached on August 2, 2021, for a new contract with the Paraprofessionals and Monitors. This collective bargaining agreement was ratified by the Paraprofessionals and Monitors on August 4, 2021.

A roll call vote was taken. Member Sobah, yes; Member Wojtowicz, yes; Member DeMuyneck Zech, yes; Member Aquino, yes and Member Bednard, yes. **Motion carried.**

MOTION #08/13/21– Moved by Member DeMuyneck Zech and supported by Member Sobah that the meeting be adjourned into Executive Session (*8.h. – Attorney/Client Privilege*).

A roll call vote was taken. Member DeMuyneck Zech, yes; Member Sobah, yes; Member Wojtowicz, yes; Member Aquino, yes and Member Bednard, yes. **Motion carried.**

Meeting adjourned into Executive Session at 8:29 p.m.

Meeting reconvened into Open Session at 10:01 p.m.

MOTION #08/14/21 – Moved by Member Aquino and supported by Member DeMuyneck Zech to adjourn the meeting.

A roll call vote was taken. Member Aquino, yes; Member DeMuyneck Zech, yes; Member Wojtowicz, yes; Member Sobah, yes and Member Bednard, yes. **Motion carried.**

Meeting adjourned at 10:02 p.m.

Respectfully Submitted,

George Sobah, Acting Secretary
Board of Education

MEMORANDUM

D.1.b FINANCIAL REPORTS for period ending August 31, 2021

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS

Mr. Sederlund

(includes payroll)

Checks dated 08/10/2021	224,290.89
Checks dated 08/17/2021	<u>372,344.37</u>
	<u>\$ 596,635.26</u>

2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT

Mr. Sederlund

Total General Fund ACH for July 2021	<u>\$ 7,243,128.31</u>
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3. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 08/17/2021	<u>\$ 67,045.00</u>
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4. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 08/11/2021	528.51
Checks dated 08/18/2021	<u>23,339.19</u>
	<u>\$ 23,867.70</u>

REGULAR MEETING
6:30 PM

August 23, 2021
Adam Blanchard

D.1.c. PERSONNEL TRANSACTIONS

NEW HIRES

POSITION

EFFECTIVE

Laura Venet	Elementary Clerk AM-Sequoyah	August 18, 2021
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RESIGNATIONS

POSITION

EFFECTIVE

Elizabeth Otremba	Special Ed Aide-Huron	August 8, 2021
Heather Jankowsky	Special Ed Aide-Fox	August 5, 2021
Sara Locano	Building Parapro-Shawnee	August 8, 2021
Nicole Basile	Special Ed Aide-Clinton Valley	August 8, 2021
Anna Vitale	Special Ed Aide-Dakota	August 9, 2021
Denise Hackert	Lunchmonitor-Shawnee	August 12, 2021
Kim Swink	Special Ed Aide-Cherokee	August 17, 2021
Tzitz Ruiz Valdespino	Special Ed Aide-Ojibwa	August 18, 2021
Sonja Hollis	Lunchmonitor-Seneca	August 18, 2021
Alexander Milke	Network Support Tech	August 20, 2021
Mark Deman	Custodian-Central Office	August 27, 2021

PROMOTIONS

FROM/TO

EFFECTIVE

Zieleniewski, Jeanette	FROM: Elementary Clerk- Sequoyah TO: Elementary Secretary- Mohawk Ms. Zieleniewski was promoted due to a retirement	August 16, 2021
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Virginia O'Bryan	FROM: Media Tech Clerk-Fox TO: Elementary Secretary-Fox Ms. O'Bryan was promoted due to a retirement	August 16, 2021
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Karen Saraceno	FROM: Elementary Clerk-Cheyenne TO: Elementary Secretary-Clinton Valley	August 16, 2021
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TERMINATION

POSITION

EFFECTIVE

Brye Montgomery	Special Ed Aide-Clinton Valley	August 4, 2021
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ACQUISITION OF TENURE:

RECOMMENDED MOTION: “Move that the Chippewa Valley Board of Education approve resolutions recognizing the acquisition of tenure by each of the following teachers who have fulfilled the requirements set forth by the Michigan Teachers’ Tenure Act and that reading of the resolutions be waived.”

Current location	Last Name	First Name
Huron	Altadonna	Brandon
CVHS	Bourgeois	Amy
Ottawa	Castillo	Gabriela
Dakota	Coburn	Kristine
Wyandot	Darling	Elizabeth
Dakota	Duncan	Shana
Huron	Eovaldi	Chelsea
Ottawa	Evatt	Beth
Dakota	Frank	Jenna
Dakota	Gyomory	Lance
Wyandot	Harris	Kevin
Cherokee	Hatcher	Kristina
Dakota	Heizer	Michelle
Miami	Jayko	Julie
Wyandot	Kline	Ryan
Algonquin	Mizener	Sean
Wyandot	Palazzolo	Tammy
Huron	Plough	Miranda
CVHS	Powell	David
Dakota	Ptak	Natalie
Wyandot	Quinn	Michael
Cherokee	Sadowski	Allison
Dakota	Simmons	Alethea
CVHS	Stroup	Ashley
Dakota	Venditti	Robert
Algonquin	Webster	David
Dakota	Zampich	Russell

EXTENSION OF LEAVE OF ABSENCES FOR 2021/22 SCHOOL YEAR:

Aubrey Allen

Teacher-Erie

Child Care Leave 21/22 School Year

RATIONALE:

General Leaves and extensions of leaves of absences are at the sole discretion of the Board. Approval of extensions are without precedence. These leaves of absences will provide administration with greater flexibility when staffing for the 2021-22 school year.

CERTIFIED:

RECOMMENDED MOTION: “It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for these teachers is August 30, 2021. The conditional hire of this person/s is subject to the motion as submitted.”

<u>Recommended for Hire</u>	<u>Position</u>	<u>Rationale</u>	<u>Effective Date</u>
Andrew Middleton	1.0 PE -Mohawk	Replacement	August 30, 2021
Olivia Perucca	1.0 Art-Clinton Valley	Replacement	August 30, 2021
Adam Rickert	1.0 SS/ELA-Algonquin	Replacement	August 30, 2021
Tyler Dargis	1.0 Choir-Dakota	Replacement	August 30, 2021
Jason Rodriguez	1.0 Music-Cherokee	Replacement	August 30, 2021
Bridgette Berry	1.0 EL-Bldg TBD	Growth	August 30, 2021
Nicole McDermott	1.0 4/5 Blend-Clinton Valley	Replacement	August 30, 2021
AnnMarie Payne	1.0 RR-ELA -CV9	Replacement	August 30, 2021
Megan Laichalk	1.0 Science-Clinton Valle	Replacement	August 30, 2021
Meghan Radoicic	1.0 3 rd Grade-Clinton Valley	Replacement	August 30, 2021

E. Old Business

F. New Business

1. Approve Change Order Summary Report – July 2021
2. Award Contract – Bid Pack 3C - Algonquin Boiler Replacement
3. Approve Data Back-Up and Email Archiving Bid

Mr. Sederlund
Mr. Sederlund
Mr. Sederlund

REGULAR MEETING

August 23, 2021
6:30 p.m.

MEMORANDUM

F.1 Approve Change Order Summary Report – July 2021

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of July 2021.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, August 9, 2021, and funding will come from the 2018 Building and Site Fund

**CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program**

CHANGE ORDER SUMMARY #17

July 2021

PROJECT	CONTRACTOR	C.O.#	DESCRIPTION	AMOUNT
Contingency (design revision, owner request, hidden condition)				
Cheyenne Elementary	BJ Construction	6	add electronic hold open door closers to pair of corridor doors for special needs student per owner request (fire alarm wiring by others)	\$2,230.50
Erie Elementary	Contrast Mechanical	5	furnish and install additional support steel to accommodate replacement chiller on roof per structural engineer's recommendations	\$2,577.66
Erie Elementary	M.L. Schoenherr	10	credit for installing additional support steel for replacement chiller (work completed by others)	(\$4,270.10)
Miami Elementary	BJ Construction	3	add metal stud framing for new metal panels due to existing conditions differed from record drawings	\$3,303.00
Huron Elementary	BJ Construction	3	add metal stud framing for new metal panels due to existing conditions differed from record drawings	\$3,518.00
Sequoyah Elementary	Master Electric	3	labor to connect and program Bogen PA system to the new emergency alert system	\$1,350.00
Algonquin Middle School	Great Lakes Power and Light	5	install 4 fire alarm magnetic hold opens on doors from kitchen to cafeteria to comply with Office of Fire Safety hold open requirements	\$7,762.00
Algonquin Middle School	BJ Construction	4	replace 4 door closers with 180 degree swing on doors between kitchen and cafeteria to comply with Office of Fire Safety hold open requirements.	\$2,880.00
CVHS 9th Grade Center	Floorcraft Floor Covering		add 6" high wall base at new carpet and additional floor leveling in IAM classroom wing due to existing hidden conditions	\$5,314.00
Chippewa Valley High School	M.L. Schoenherr		modify/move existing roof ladder to allow weight room roof to be replaced without penetrations	\$3,894.00
Chippewa Valley High School	M.L. Schoenherr		install new wood veneer over existing stage front and replace stage top / handrails at both stairs in lieu of re-staining existing wood	\$3,796.00
Mohegan High School	Great Lakes Power and Light	4	add electrical for the two new condensing units serving 2 classrooms per the mechanical & electrical engineers recommendations.	\$9,142.00
Transportation Lot	Asphalt Specialists, Inc.		add parking blocks at staff parking and number bus parking spaces per owner request	\$3,400.00
Contingency Subtotal:				\$44,897

TOTAL AMOUNT OF SUMMARY	\$44,897
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Construction Contingency Budget:	\$3,332,658
Previous Construction Contingency Costs:	\$262,799
Current Construction Contingency Costs:	\$44,897
Construction Contingency Balance:	\$3,024,962
Contingency Balance Remaining:	90.8%
Balance of Projects Remaining to Complete:	60.0%

MEMORANDUM

F.2 Award Contract - Bid Pack-3C – Algonquin Boiler Replacement Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education award a contract totaling \$53,800.00 to the following contractor for the fall 2021 mechanical renovations at Algonquin Middle School.

<u>Bid Category</u>	<u>Contractor</u>	<u>Total</u>
Mechanical Work – Boilers	Contrast Mechanical	\$53,800

RATIONALE: This project will consist of replacing the boilers at Algonquin Middle School and will be funded with bid savings from the 2018 Bond Issue Program. The work is scheduled to start in the fall 2021.

This information was reviewed with the Building & Site Sub-Committee on Monday, August 9, 2021.



August 5, 2021

Mr. Scott Sederlund
Assistant Superintendent of Business and Operations
Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, Michigan 48038

Subject: Chippewa Valley Schools
2018 Bond Issue Program
Bid Package No. 3C – Algonquin Middle School Boiler Replacement
Award Recommendation

Dear Mr. Sederlund,

Representatives from Barton Malow and Wakely Associates evaluated the proposals for Bid Package 3C – Algonquin Middle School Boiler Replacement. It is the recommended motion that the Chippewa Valley Schools Board of Education awards the following contract as presented:

Bid Category	Contractor	Amount
Mechanical Work	Contrast Mechanical, Inc.	Base Bid: \$40,800.00
		Alternate 1 – Replace 3 rd Boiler: \$13,000.00
		Alternate 2 & 3 – 2 nd Shift Work: <u>Included</u>
		Total: \$53,800.00

This project was advertised in the local paper, State website, and posted online on Building Connected during the month of July 2021. Multiple bids were received on Tuesday July 27, 2021 at 2:00 pm. Post-bid reviews were conducted with the 2 lowest bidders. The above contractor was not the lowest bidder, but the most qualified bidder as the apparent low bidder did not include temperature controls to complete the scope of work.

Boiler 1 and 2 were originally installed in the 1990’s and are starting to fail. Boiler 3 was installed in the early 2000’s. This project will be funded with bid savings from the 2018 bond program. The project will begin Fall of 2021 and be completed by the Winter. A bid tab is attached for review.

Please feel free to contact me at 586-615-1332 or jeff.atkins@bartonmalow.com if you should have any questions or comments regarding this award recommendation.

Sincerely,
BARTON MALOW

Jeff Atkins
Project Manager

copy: Ken Hauer – Chippewa Valley Schools
Brian Smilnak – Wakely Associates
Michael McKay & Bruce Binning – Barton Malow

attachment: bid tab

**CHIPPEWA VALEY SCHOOLS
2018 BOND PROGRAM
ALGONQUIN BOILERS REPLACEMENT
BID TABULATION**

BID OPENING: 7/27/2021

Contractor	Base Bid	Alternate A1	Alternate A2	Alternate A3	Bid Bond & Forms	Addendum(s)	Allowance Included	Comments	Total Cost w/ Alternates
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MECHANICAL									
Mechanical Systems Services, LLC	\$32,160	\$13,915	\$4,576	\$1,760	yes	1	n/a	Cost to add BASS Controls: \$8,478	\$60,889
Contrast Mechanical, Inc.	\$40,800	\$13,000	included	included	yes	1	n/a	BASS Controls included in Base Bid	\$53,800
Miller-Boldt, Inc.	\$48,500	\$15,700	\$1,000	\$500	yes	1	n/a		
Detroit Boiler Company	\$50,971	\$16,945	\$4,192	\$12,976	yes	1	n/a		
Ecker Mechanical	\$72,700	\$36,300	\$11,000	\$5,500	yes	1	n/a		

Alternates:

- A1: Alternate 1: Remove and Replace 3rd Boiler (BU-3) with Base Bid
- A2: Alternate 2: Remove and Replace Base Bid Boilers on 2nd shift
- A3: Alternate 3: Remove and Replace BU-3 Boiler on 2nd shift

REGULAR MEETING

August 23, 2021
6:30 p.m.

MEMORANDUM

F.3 Approve Data Back-Up and Email Archiving Bid

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve MBM Technology Solutions for the district-wide data backup and email archiving solution at the cost of \$887,310.”

RATIONALE: Aggressive pricing was obtained through public bidding process for bid package 19-T11.

The bid package provides for the purchase and installation of a new Data Backup server, new Message Archiver, and associated Cloud Services.

The proposal was reviewed and approved by the Technology Subcommittee on August 23, 2021. Funding will come from the 2018 Bond Fund for this purchase.



Metro Technology Services IT, Inc.
59 North Walnut Street, Suite 202
Mount Clemens, MI 48043
Phone: (586) 203-8423

Chippewa Valley Schools
BP 19-T11 Letter of Recommendation
August 18, 2021

Ms. Sarah Monnier-White
Director of Information Technology
Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, MI 48038

Re: Chippewa Valley Schools
2018 Bond Issue
BP 19-T11 – Data Backup & Email Archiving Solution

Dear Ms. Monnier-White,

Metro Technology Services, along with Chippewa Valley Schools' IT staff, have evaluated the bid proposals for Bid Package 19-T11 – Data Backup & Email Archiving Solution.

The bid package provides for the purchase and installation of a new Data Backup server and a new Message Archiver. Also included in this bid is five years of archiving to the cloud for all Chippewa Valley staff. Cloud archiving was added to the bid scope to ensure an offsite backup of all staff Office online files. An offsite backup is recommended best practice for security in case of a cyber-attack and would allow the district to restore staff files and emails more quickly in the event of a breach.

All equipment within the RFP will be warranted for five years, including all parts and labor. Additionally, instant replacement and necessary updates are included for five years. The Data Backup solution includes five years of unlimited Cloud Storage.

A total of two RFP responses were received for the Data Backup & Email Archiving Solution bid. A post-bid interview was conducted with the qualified lowest bidder, MBM Technology Solutions.

Therefore, it is the recommended motion that the Chippewa Valley Schools' Board of Education award a contract as presented:

Bid Category	Contractor	Contract Amount
Bid Category 17230 –		
Data Backup & Email Archiving Solution	MBM Technology Solutions	\$ 887,310.00
Deduct for Taxes		N/A
Total Contract Award for 17230:		\$ 887,310.00

A bid tabulation and bid comparison are attached herewith.

Metro Technology Services IT, Inc.
59 North Walnut Street, Suite 202
Mount Clemens, MI 48043
Phone: (586) 203-8423

The recommended solution funding is available in the 2018 Bond program under Servers and Storage. The original budget amount of \$250,000.00 accounted for the hardware and we will be using bid savings for the backup solution.

Please feel free to contact me at (248) 212-4532 if you should have any questions or comments regarding this award recommendation.

Sincerely,

Angela Fucich
Metro Technology Services IT, Inc.

cc: Scott Sederlund, Chippewa Valley Schools
Tom Giachino, Metro Technology Services IT, Inc.
file



Client Name: Chippewa Valley Schools
 Bid Package Name: Data Backup & Email Archiving Solution
 Bid Package Number: 19-T11
 Bid Section: 17230
 Bid Package Due Date: Thursday, August 5, 2021 @ 2:00pm

Bidder's Contact Information

MBM
 375 Robbins
 Troy MI 48083

Standard
 Computer
 Systems
 678 Front Ave
 Grand Rapids, MI 49504

Bid Amount

Bid Section: 17230
 Base Bid: 887,310.00
 Voluntary Alternate:
 Voluntary Alternate:
 Voluntary Alternate:
 Voluntary Alternate:
 Voluntary Alternate:

Bid Section: 17230
 Base Bid: 931,615.80
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Comments/Notes

Bid Bond/Security Check \$45,000 - Y/N
 Familial Disclosure Y/N
 Asbestos Notification Y/N
 Iran Sanctions Affidavit Y/N
 Criminal Background Check Y/N
 Addendum 1 Verbally Y/N

Bid Bond/Security Check \$50,000 Y/N
 Familial Disclosure Y/N
 Asbestos Notification Y/N
 Iran Sanctions Affidavit Y/N
 Criminal Background Check Y/N
 Addendum 1 Y/N

Bid Bond/Security Y/N
 Familial Disclosure Y/N
 Asbestos Notification Y/N
 Iran Sanctions Affidavit Y/N
 Criminal Background Check Y/N
 Addendum 1 Y/N

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 Familial Disclosure Y/N
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 Iran Sanctions Affidavit Y/N
 Criminal Background Check Y/N
 Addendum 1 Y/N

Bid Tabulation Completed By:
 Date Completed:

Laura Harrington
8-5-2021



Chippewa Valley Schools
Bid Package 19-T11
Due: August 5, 2021 at 2:00PM

	MBM TECHNOLOGY SOLUTIONS	STANDARD COMPUTER SYSTEMS, INC.
Bid Bond Included	YES	YES
Familial Disclosure Included	YES	YES
Asbestos Notification	YES	YES
Iran Sanctions Act Form Included	YES	YES
Criminal Background Check Form Included	YES	YES
Addendum #1/Q&A Responses Acknowledged	YES	YES
Bid 17230 Data Backup & Email Archiving Solution		
17230 Data Backup & Email Archiving Solution Base Bid	887,310.00	931,615.80
17230 Data Backup & Email Archiving Solution Deduct for Taxes	-----	-----
17230 Data Backup & Email Archiving Solution Allowance (included in base)	5,000.00	5,000.00
17230 Voluntary Alternates		
	-----	-----
17230 Data Backup & Email Archiving Solution		
Can Chippewa Valley Schools take the indicated Tax Deduct?	N/A	N/A
17230 Base Bid with Tax Deduct	887,310.00	931,615.80
17230 Total Bid with Tax Deduct & Accepted Voluntary Alternate(s)	887,310.00	931,615.80
Post-Bid Interview	08.09.21, 10:30am	
Recommendation		

Recommended low, qualified, bidder

G. From the Community

H. Union Communications

I. Administration Reports

J. Curriculum Updates

K. Of and By Board Members

L. Executive Session (*8.h. – Attorney/Client Privilege*)

M. Adjournment