

**CHIPPEWA VALLEY SCHOOLS**  
**19120 Cass Avenue**  
**Clinton Township, MI 48038**  
**586-723-2000**

Regular Meeting  
Administration Building

March 06, 2023  
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Agenda
- D. Presentations/Recognitions
  - CTE Award Winners - Macomb Career & Technical Education Administrators Association Awards (MCTEAA)
  - Chippewa Valley High School Choir Students – Mr. James Pecar
- E. 1. General Consent Agenda
  - a. Approve minutes of:
    - Regular Meeting Minutes held on February 13, 2023.  
**(Minutes are posted on the district website @chippewavalleyschools.org)**
  - b. Approve Financial Reports
  - c. Approve Personnel Transactions
- F. Old Business
- G. New Business
  - 1. Approve Purchase of Welding Training Equipment Mr. Sederlund
  - 2. Approve Purchase of Grant Textbooks Mr. Sederlund
  - 3. Approve Reading Software License and Support Mr. Sederlund
  - 4. Approve the 2023 Summer Tax Collection Agreement for Charter Township of Clinton and the Township of Macomb Mr. Sederlund
- H. Union Communications
- I. Administration Reports
  - 2022-2023 Return to In-Person Instruction and Continuity of Services Plan – Dr. Donald Brosky
  - CVS Book Reconsideration Update – Superintendent Ron Roberts
- J. Curriculum Updates
  - Professional Development Overview – Dr. Karen Langlands
- K. From the Community
- L. Of and By Board Members
- M. Executive Session (*8.h. – Attorney/Client Privilege*)
- N. Adjournment

March 06, 2023  
March 20, 2023

Future Meetings

6:30 p.m.  
6:30 p.m.

Regular Meeting  
Regular Meeting

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Approve the Agenda

D. Presentations/Recognitions

- CTE Award Winners - Macomb Career & Technical Education Administrators Association Awards (MCTEAA)
- Chippewa Valley High School Choir Students – Mr. James Pecar

- E.
  1. **General Consent Agenda**
    - a. **Approve minutes of:**
      - **Regular Meeting Minutes held on February 13, 2023.**  
(Minutes are posted on the district website@ [chippewavalleyschools.org](http://chippewavalleyschools.org))
    - b. **Approve Financial Reports**
    - c. **Approve Personnel Transactions**

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION – REGULAR MEETING  
Administration Building  
February 13, 2023**

President Kenneth Pearl called the meeting to order at 6:33 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, King, Pearl, Sobah, Wade and Wojtowicz  
Absent: None  
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Mr. Sibley,  
Ms. Licari, Dr. Langlands, Ms. Blain, Ms. Monnier-White and Ms. Adlam

Roll Call taken.

**MOTION #02/08/23** – Moved by Member Aquino and supported by Member Sobah to permanently move agenda Items I, J and K to Items H, I and J. **Ayes all, motion carried.**

**Recognition/Presentations**

Superintendent Ron Roberts made a PowerPoint presentation detailing both student and staff achievements.

**MOTION #02/09/23** – Moved by Member Gura and supported by Member Wade to approve the General Consent Agenda to:

- Approve Minutes of the Regular Meeting held on February 06, 2023
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$551,486.29.
- Approve 2018 Building and Site Check Register in the amount of \$92,018.85.
- Approve Building Activity Check Register in the amount of \$31,881.74.
- Approve Personnel Transactions.

**Motion passes 5-1 with Member Wojtowicz voting against.**

**Old Business**

Discussion occurred regarding a proposed board policy.

**MOTION #02/10/23** – Moved by Member Aquino and supported by Member Sobah that the Chippewa Valley Schools Board of Education approve a furniture contract award to Office Express, utilizing the OMNIA Partners cooperative program.

<b><u>Furniture</u></b>	<b><u>Cost</u></b>
Wyandot Middle School-administrative, office and clerical furniture	\$48,219.78
Chippewa Valley High School-media center furniture	\$98,682.82
Dakota High School-media center furniture	<u>\$84,514.02</u>
Grand Total Cost	\$231,416.62

**Ayes all, motion carried.**

**MOTION #02/11/23** – Moved by Member Sobah and supported Member Aquino that the following resolution be adopted by the Chippewa Valley Schools Board of Education to approve the General Fund, Food Service Fund, Community Services Childcare Fund, and Cooperative Activities Fund budgets for the 2022/2023 fiscal year. Further request that the reading of the resolution be waived.

RESOLVED, that this resolution shall be the General Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2022/2023 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the General Fund of the Chippewa Valley Schools for the fiscal year 2022/2023, originally adopted on June 20, 2022, be amended as follows:

Revenue	
Local	\$19,267,798
State	162,965,294
Federal	8,617,807
Interdistrict	11,090,793
Transfers & Others	1,517,532
Total Revenue	\$203,459,224
Fund Balance July 1, 2022	\$32,978,867
Total Available to Appropriate	\$236,438,091

BE IT FURTHER RESOLVED, that \$198,599,167 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Instruction	
Basic Programs	\$92,663,041
Added Needs	30,628,999
Adult and Continuing Education	118,067
Support Services	
Pupil	19,001,199
Instructional Staff	8,437,985
General Administration	998,495
School Administration	11,775,593
Business	2,726,461
Operations & Maintenance	14,574,061
Transportation	5,865,791
Central	5,088,584
Other Support (Athletics, CTE)	2,589,232
Community Services	986,119
Outgoing Transfers & Other	3,145,540
Total Appropriated	\$198,599,167
Estimated Fund Balance June 30, 2023	\$37,838,924

BE IT FURTHER RESOLVED, that the revenue from the millage levy of 18.000 mills on non-homestead and non-qualified agricultural property be certified and be used towards the District's 2022/2023 operating expenditures. As provided by in the Act related to the Michigan Business Tax, Personal Industrial Property is exempt from the 18 mills and Personal Commercial Property is exempt from 12 of the 18 mills.

RESOLVED, that this resolution shall be the Food Service Appropriation Act of Chippewa Valley Schools for fiscal year 2022/2023 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Food Service Fund of the Chippewa Valley Schools for the fiscal year 2022/2023, originally adopted on June 20, 2022, be amended as follows:

Revenue	
Local	\$2,254,500
State	94,138
Federal	3,329,734
Transfers & Other	0
Total Revenue	\$5,678,372
Fund Balance July 1, 2022	\$3,282,110
Total Available to Appropriate	\$8,960,482

BE IT FURTHER RESOLVED, that \$5,737,980 of the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Wages	\$1,462,400
Employee Benefits	914,817
Food Purchases	2,388,863
Other	321,900
Capital Outlay	400,000
Outgoing Transfers	250,000
Total Appropriated	\$5,737,980
Estimated Fund Balance June 30, 2023	\$3,222,502

RESOLVED, that this resolution shall be the Community Services Childcare Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2022/2023 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Community Services Childcare Fund of the Chippewa Valley Schools for the fiscal year 2022/2023, originally adopted on June 20, 2022, be amended as follows:



Revenue		
Local		\$1,112,466
State		0
Federal		\$614,125
Transfers & Other		0
Total Revenue		\$1,726,591
	Fund Balance July 1, 2022	\$702,461
Total Available to Appropriate		\$2,429,052

BE IT FURTHER RESOLVED that \$1,504,354 of the total available to appropriate in the Community Services Childcare Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures		
Childcare		\$1,279,984
Outgoing Transfers		\$224,370
Total Appropriated		\$1,504,354
	Estimated Fund Balance June 30, 2023	\$924,698

RESOLVED, that this resolution shall be the Cooperative Activities Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2022/2023 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Cooperative Activities Fund which incorporates the IAM and Student Intervention Program of the Chippewa Valley Schools for the fiscal year 2022/2023, originally adopted June 20, 2022, be amended as follows:

Revenue	
Local	\$369,000
State	0
Federal	0
Interdistrict	\$3,254,419
Incoming Transfers & Fund Modifications	\$1,130,540
Total Revenue	\$4,753,959

Fund Balance July 1, 2022 \$19,715,479

Total Available to Appropriate \$24,469,438

BE IT FURTHER RESOLVED that \$5,712,356 of the total available to appropriate in the Cooperative Activities Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Basic Instruction	\$1,142,700
Support Services	\$392,708
Payments to Other Schools	\$3,133,786
Fund Modifications	\$1,043,162
Total Appropriated	\$5,712,356

Estimated Fund Balance June 30, 2023 \$18,757,082

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent and his designee are hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED, that 8.64 mills be certified for levy on all property in the district for the purpose of retiring principal and interest on the voted debt of the district.

This appropriation act resolution is to take effect upon approval.

**Ayes all, motion carried.**

**Union Communications** – None

**Curriculum Reports** -None

**Administrative Reports**

- Dr. Adam Blanchard informed the board of challenges related to the transportation of students.

**From the Community**

- Public Comments/audience participation

**Of and By Board Members**

- Member Wojtowicz expressed concerns about board operations and campaign finance violations.
- Member Pearl commented on the excellent work of our transportation department.

**MOTION #02/12/23** - Moved by Member Aquino and supported by Member Wade that the meeting be adjourned into Executive Session (*8.b. – Student Expulsion Hearing*).

A roll call vote was taken. Member Aquino, yes; Member Wade, yes; Member, King, yes; Member Gura, yes; Member Wojtowicz, yes; Member Sobah, yes and Member Pearl, yes.  
**Motion carried.**

Meeting adjourned into Executive Session at 9:02 p.m.

Meeting reconvened into Open Session at 9:39 p.m.

**MOTION #02/13/23**– Moved by Member Aquino and supported by Member Wade that the Chippewa Valley Schools Board of Education conducted a hearing on February 13, 2023, in a closed session concerning the Administration’s recommended expulsion of Student, 02/13/2023;ALG01.

The Student and the Student’s parents were advised, in writing, of the charges against the Student, the Administration’s recommendation of permanent expulsion and all other due process rights required by the law and District policy.

The Board of Education, based on evidence introduced at the hearing, concluded Student 02/13/2023;ALG01 violated Sections IV.28 of the Student Code of Conduct, entitled, "**Gross Misbehavior**," The Board of Education also considered the following factors and concluded the Administration had rebutted the presumption against long-term suspension or expulsion: the Student's age; the Student's disciplinary history; whether the Student is disabled; the seriousness of the Student's misconduct; whether the Student's misconduct threatened the safety of any other student or staff member; whether restorative practices will be used to address the Student's misconduct; and, whether a lesser intervention would properly address the Student misconduct.

THEREFORE, IT IS RESOLVED: Student 02/13/2023;ALG01 is permanently expelled from the Chippewa Valley School District and is prohibited from entering any premises owned, operated or controlled by the District or attending any District-related function.

A roll call vote was taken. Member Aquino, yes; Member Wade, yes; Member, King, yes; Member Gura, yes; Member Wojtowicz, yes; Member Sobah, yes and Member Pearl, yes.  
**Motion carried.**

**MOTION #02/14/23** - Moved by Member Gura and supported by Member Aquino to adjourn the meeting. **Ayes all, motion carried.**

Meeting adjourned at 9:43 p.m.

Respectfully submitted,

George Sobah, Secretary  
Board of Education

MEMORANDUM

E.1.b FINANCIAL REPORTS for period ending March 31, 2023

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS

Mr. Sederlund

(includes payroll)

Checks dated 02/14/2023	48,568.80
Checks dated 02/17/2023	<u>1,667,360.24</u>
Checks dated 02/28/2023	<u>1,478,663.97</u>
	<u>\$ 3,194,593.01</u>

2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT

Mr. Sederlund

Total General Fund ACH for January 2023	<u>\$ 7,916,401.72</u>
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3. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 02/28/2023	<u>\$ 349,622.58</u>
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4. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 02/15/2023	<u>60,191.45</u>
Checks dated 03/01/2023	<u>58,836.93</u>
	<u>\$ 119,028.38</u>

REGULAR MEETING  
6:30 PM

March 6, 2023  
Adam Blanchard

E.1.c. PERSONNEL TRANSACTIONS

<u>NEW HIRES</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Sanela Agic	Lunchmonitor-Huron	2/13/23
Jennifer Raymond	Building Para-Cheyenne	2/27/23
Debra Attou	Food Service Helper-Algonquin	2/27/23
Anna Liza Cline	Special Ed Aide-Mohawk	3/1/23
Tara Meier	Food Service Helper-Miami	

<u>RESIGNATION</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Jennifer Zieminski	Building Para-Huron	3/9/23
Keith Polek	Bus Driver	3/13/23
Katherine Lee	Teacher-ECSE	3/31/23

<u>RETIREMENT</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Laura Harrington	Purchasing/Risk Mgt Supervisor	February 28, 2023
Joyce Russell	Media Clerk- Iroquois	June 21, 2023
Greg Finlayson	Asst. Principal	June 30, 2023

LEAVE OF ABSENCES FOR 2022/23 SCHOOL YEAR:

Courtney Vohs	Teacher	Partial 2 <sup>nd</sup> semester 22/23 school year Short Term Leave Returning 6/1/23
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RATIONALE: General Leaves and extensions of leaves of absences are at the sole discretion of the Board. Approval of extensions are without precedence. These leaves of absences will provide administration with greater flexibility when staffing for the 2022-23 school year

**LEAVE OF ABSENCES FOR 2023/24 SCHOOL YEAR:**

Christy Wezner

Teacher

Child Care Leave

**RATIONALE:**

General Leaves and extensions of leaves of absences are at the sole discretion of the Board. Approval of extensions are without precedence. These leaves of absences will provide administration with greater flexibility when staffing for the 2023-24 school year

## RESOLUTION

**WHEREAS:** **Laura Harrington** has served the Chippewa Valley School District faithfully and diligently for a period of sixteen years as the Purchasing/Risk Mgt Supervisor.

**WHEREAS:** **Laura Harrington** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Laura Harrington**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Laura Harrington** will be missed by all her school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **6th day of March 2023** be made a permanent part of the records of this School District and a copy sent to **Laura Harrington** as an expression of our appreciation.



## RESOLUTION

**WHEREAS:** **Joyce Russell** has served the Chippewa Valley School District faithfully and diligently for a period of sixteen years in the Clerical Unit.

**WHEREAS:** **Joyce Russell** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Joyce Russell**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Joyce Russell** will be missed by all her school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **6th day of March 2023** be made a permanent part of the records of this School District and a copy sent to **Joyce Russell** as an expression of our appreciation.

## RESOLUTION

**WHEREAS:** **Greg Finlayson** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-three years as an Assistant Principal/Principal.

**WHEREAS:** **Greg Finlayson**, through his leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Greg Finlayson**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Greg Finlayson**, will be missed by all his school colleagues,

**NOW, THEREFORE,**

**BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER**

**RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **6th day of March 2023** be made a permanent part of the records of this School District and a copy sent to **Greg Finlayson** as an expression of our appreciation.

F. Old Business

G. New Business

- |    |   |               |
|----|---|---------------|
| 1. | Approve Purchase of Welding Training Equipment  | Mr. Sederlund |
| 2. | Approve Purchase of Grant Textbooks   | Mr. Sederlund |
| 3. | Approve Reading Software License and Support  | Mr. Sederlund |
| 4. | Approve the 2023 Summer Tax Collection Agreement for Charter Township of Clinton and the Township of Macomb | Mr. Sederlund |

REGULAR MEETING

January 09, 2023  
6:30 p.m.

**MEMORANDUM**

**G.1 Approve Purchase of Welding Training Equipment**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Integrated Systems Technologies (IST) Ohio, Inc., for the purchase of up to \$35,749.22 worth of welding training equipment for the CTE Department.”

RATIONALE: Aggressive pricing was obtained through the public bidding process ITB 2.2324.

The proposal was reviewed and approved by the CTE and Purchasing Department. Funding will come from the Section 61c State Grant.

Bid Tally

Chippewa Valley Schools  
**PURCHASE OF WELDING TRAINING EQUIPMENT**  
 DAKOTA HIGH SCHOOL

RFB # 2.2324

BID OPENING: FRIDAY, FEBRUARY 17, 2023 2:00 P.M.

VENDOR	AFFIDAVIT	BASE BID		VOLUNTARY ALTERNATIVE		NOTES
		A	B	A	B	
IST Ohio, Inc	✓	\$ 31,887. <sup>00</sup>	\$ 35,749. <sup>00</sup>	N/A		

Prepared By: Marie Depled Date: 2/17/2023

Witnessed By: Steve Smith Date: 2/17/23

**CHIPPEWA VALLEY SCHOOLS  
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund                      Assistant Superintendent for Business and Operations  
CC: Paul Sibley                            Executive Director, Secondary Education

From: Laura Harrington                Purchasing and Risk Management Supervisor

Date: February 24, 2023

Re:    **Recommendation for Award of Bid Package Number 2.2324  
(Purchase of Welding Training Equipment)**

Please review this recommendation for award of Public Bid Package No. 2.2324 for the purchase of welding training equipment at Dakota High School's CTE Program up to a maximum purchase of \$35,749.22. Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies. Aggressive bid solicitation included posting to the State of Michigan SIGMA website and direct mailing to companies.

The bid award is being recommended to the sole bidder, Integrated Systems Technologies (IST), Inc. IST, Inc provided pricing on two models since the specified model (K4603-1/K4485-2) is being discontinued by the manufacturer. The manufacturer only has a few units remaining of the K4603-1/K4485-2, although they will continue to provide parts and services for eight years.

<b>MANUFACTURER</b>	<b>MODEL</b>	<b>COST</b>
Option 1: VRTEX	K4603-1/K4485-2	\$31,887.00
Option 2: VRTEX	K4914-1/K4485-1	\$35,749.22

The CTE teacher prefers ordering option 1 since he is familiar with the model, and it is less expensive at \$31,887. If, however, there is no remaining inventory of the K4603-1/K4485-2 model at the time of purchase, then the district would order the Option 2 model for \$35,749.22. The cost includes freight, inside delivery, and installation services. This purchase is being funded through the 61c grant.

**MEMORANDUM**

**G.2 Approve Purchase of Grant Textbooks**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the vendors below for the purchase of \$187,897.66 worth of secondary level school textbooks and 6 years’ of online subscriptions for the Grants Department.”

<b>Vendor</b>	<b>Amount</b>
TCI	\$121,169.00
Vista Higher Learning	66,728.66
<b>TOTAL COST</b>	<b>\$ 187,897.66</b>

RATIONALE: Aggressive pricing was obtained through the public bidding process ITB 1.2324.

The proposals were reviewed and approved by the Grants, Educational Services, and Purchasing Departments. Funding will come from the General Fund for this purchase.

BID EVALUATION RFB 1.2324

Bid Opening: February 13, 2023 2:00 pm

PURCHASE OF GRANT TEXTBOOK MATERIALS

PUBLISHER	TITLE	QTY	TCI		Textbook Warehouse		Vista Higher Learning - 1 yr subscription		Vista Higher Learning - 6 yr subscription	
			New Condition	Used Condition	New Condition	Used Condition	New Condition	Used Condition	New Condition	Used Condition
<b>MIDDLE SCHOOL SOCIAL STUDIES</b>										
TCI	Middle School Social Studies: Student License (6 Yrs)	400	\$83.00	NB	\$96.10	NB	NB	NB	NB	NB
TCI	Middle School Social Studies: Teacher License (6 Years)	10	\$0.00	NB	\$950.40	NB	NB	NB	NB	NB
TCI	HA! US Through Industrialism: Student Edition + 6 yr license	400	\$116.55	NB	\$127.42	NB	NB	NB	NB	NB
TCI	HA! US Through Industrialism: Student Edition	400	\$95.55	NB	\$105.20	NB	NB	NB	NB	NB
TCI	HA! US Through Industrialism: Teachers Guide	10	\$156.45	NB	\$172.25	NB	NB	NB	NB	NB
TCI	HA! US Through Industrialism: Placards	10	\$156.45	NB	\$172.25	NB	NB	NB	NB	NB
<b>TOTAL COST</b>			<b>\$121,169.00</b>		<b>\$144,437.00</b>		<b>NB</b>		<b>NB</b>	
<b>HIGH SCHOOL SPANISH LANGUAGE</b>										
Vista Higher Learning	Encuentros 2022 Level 1 Student Edition	330			\$106.45	\$71.55	\$96.55	\$96.55	\$96.55	
Vista Higher Learning	Encuentros 2022 Level 1 Teacher Edition + License	16			\$444.23		\$0.00		\$21.51	
Vista Higher Learning	Encuentros 2022 Supersite Plus Student Edition + License bundle	230			\$40.33		\$34.95	\$34.95	\$150.10	
<b>TOTAL COST</b>					<b>\$51,512.08</b>	<b>\$70,760.58</b>	<b>\$39,900.00</b>	<b>\$39,900.00</b>	<b>\$66,728.66</b>	
<b>GRAND TOTAL COSTS</b>			<b>\$121,169.00</b>		<b>\$195,949.08</b>	<b>\$215,197.58</b>	<b>\$39,900.00</b>	<b>\$39,900.00</b>	<b>\$66,728.66</b>	



**CHIPPEWA VALLEY SCHOOLS  
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund Assistant Superintendent for Business and Operations

From: Laura Harrington Purchasing and Risk Management Supervisor

CC: Don Brosky Assistant Superintendent of Educational Services  
Nicole Faehner Director of State and Federal Programs and Outreach

Date: Wednesday, February 22, 2023

Re: **Recommendation for Award of Bid Package Number 1.2324  
(Purchase of Grant Textbook Materials)**

Please review this revised recommendation for award of Public Bid Package No. 1.2324. The award of this contract will provide for textbooks and online subscriptions needed for the secondary schools and funded by the Grants Department. The high school Spanish materials is a new adoption approved by the K-12 curriculum council. The middle school Social Studies materials is a renewal purchase.

Aggressive bid solicitation included direct mailing to companies and an online posting at the State of Michigan SIGMA website. Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies. Three proposals were opened February 13, 2023 and were based upon bidding documents prepared by the Purchasing Department.

Items are being recommended for award to the two lowest cost publishers. Vista Higher Learning also provided discounted software licenses if we purchase six years instead of one year, so we are recommending the purchase of six years at this time.

The total cost of this purchase is \$187,897.66. Delivery of the textbook materials will occur in May 2023 to allow teachers time to become familiar with this new material before school begins in September 2023.

<b>Vendor</b>	<b>Amount</b>
TCI	\$ 121,169.00
Learning without Tears	49,114.66
<b>TOTAL COST</b>	<b>\$ 187,897.66</b>

REGULAR MEETING

March 06, 2023  
6:30 p.m.

**MEMORANDUM**

**G.3 Approve Reading Software License and Support**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Lexia Learning Systems LLC for a 12-month contract of \$190,400 for software licensing, subscription, and support to support elementary and middle school reading goals.”

RATIONALE: Program includes unlimited literature and reading licenses, 2 live online sessions at each elementary school, Lexia Academy eLearning platform, and the support of a customer success manager to work with staff to ensure goals are being met.

Funding will come from the 2023-2024 Early Literacy Grant Funds for this purchase.

# INVOICE



## Lexia Learning Systems LLC

300 Baker Avenue, Suite 320  
Concord, MA 01742 USA  
Phone: (978) 405-6200  
Fax: (978) 287-0062

Quote #: Q-547434-4  
Created Date: 2/21/2023

Prepared By: Jordan Wolff  
Email: jordan.wolff@lexialearning.com

Quote To:  
Nicole Faehner  
Chippewa Valley School Dist  
19120 Cass Ave  
Clinton TWP, MI 48038 US

Bill To:  
Chippewa Valley School Dist  
19120 Cass Avenue  
Clinton Township, MI 48038 US

1 Year Renewal

OPTION 1

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
7/1/2023	6/30/2024	4	Lexia PowerUp Literacy Unlimited License with School Success Partnership Renewal	\$11,900.00	\$47,600.00
7/1/2023	6/30/2024	12	Lexia Core5 Reading Unlimited License with School Success Partnership Renewal	\$11,900.00	\$142,800.00
<b>1 Year Renewal Total Price:</b>					<b>\$190,400.00</b>

**Fax or email Purchase Orders with quote number Q-547434-4 AND Option Number to the following:**

Attn: Jordan Wolff  
Email: jordan.wolff@lexialearning.com  
Fax: 978-287-0062

**PLEASE NOTE THE QUOTE NUMBER AND OPTION NUMBER MUST APPEAR ON PURCHASE ORDER(S) IN ORDER TO PROCESS.**

### TERMS AND CONDITIONS

\*\*Prices included herein are exclusive of all applicable taxes, including sales tax, VAT or other duties or levies imposed by any federal, state or local authority, which are the responsibility of Customer. Any taxes shown are estimates for informational purposes only. Customer will provide documentation in support of tax exempt status upon request. Pricing is valid 60 days. Lexia will invoice the total price set forth above upon Customer's acceptance. Payment is due net 30 days of invoice.

### TERM

This quote serves as an Order Agreement and becomes effective upon its acceptance by both parties. The Product/Services purchased pursuant to this Agreement will begin on or about the start date set forth above and continue in effect for the Product/Service Term set forth above ("Subscription Period"). Unless otherwise set forth herein, all Product licenses shall have the same start and end dates, all Products are deemed delivered upon provisioning of license availability, and all Services must be used within the Subscription Period; unused Product licenses or Services are not eligible for refund or credit. Onsite training fulfilled with virtual training equivalency as needed. Virtual training equivalency = four (4) live online sessions for each onsite training day session. Without prejudice to its other rights, Lexia may suspend delivery of the Product/Services in the event that Customer fails to make any payment when due.

#### ORDER PROCESS

To submit an order, please fax this quote along with the applicable Purchase Order to: (978) 287-0062, or send by email to your sales representative's email address listed above.

NOTE: EACH PURCHASE ORDER MUST INCLUDE THE CORRECT QUOTE NUMBER PROVIDED ON THIS QUOTE, AND THE QUOTE SHOULD BE ATTACHED.

#### ACCEPTANCE

All Products and Services are offered subject to the Lexia K-12 Education Application License Agreement terms, available at <https://lexialearning.com/privacy/eula> (the "License"), as supplemented by the terms herein. By placing any order in response to this quote, Customer confirms its acceptance of the License Terms and the terms and fees in this quote, which together, constitute the entire agreement between Customer and Lexia regarding the Products and Services herein (the "Agreement"). Customer and Lexia agree that the terms and conditions of this Agreement supersede any additional or inconsistent terms or provisions in any Customer drafted purchase order, which shall be void and of no effect, or any communications, whether written or oral, between Customer and Lexia relating to the subject matter hereof. In the event of any conflict, the terms of this Agreement shall govern.

**MEMORANDUM**

**G.4 Approve the 2023 Summer Tax Collection Agreement for Charter Township of Clinton and the Township of Macomb Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the Intergovernmental Agreement between Chippewa Valley Schools and the Charter Township of Clinton and the Township of Macomb for the collection of the 2023 summer taxes on the Clinton Township and Macomb Township parcels; authorize the cost to be pro-rated between the general fund and debt fund; authorize Board of Education Officers, Superintendent and Assistant Superintendent for Business and Operations to execute agreements as appropriate; and waive the reading of agreements.”

RATIONALE: Each year the district must go through the legally prescribed procedure for collection of summer taxes. Chippewa Valley Schools requested that Clinton Township and Macomb Township collect summer taxes for the district in 2023.

For 2023, the fee for both Clinton Township and Macomb Township will be \$4.00 per parcel (from \$1.80 per parcel last year for Clinton Township and \$3.31 per parcel for Macomb Township).

While the incremental costs have increased from last school year, the interest earned on the bank accounts for both townships have risen significantly which will offset a large portion (if not all) of the total cost to the district.

The cost per parcel will be split by the District, the MISD, and MCCC. The district will collect a yet to be determined per parcel fee from the Macomb Intermediate School District and Macomb Community College which will offset against the total per parcel cost (last year it was \$0.34 and \$0.31 per parcel from the Macomb Intermediate School District and the Macomb County Community College).

Not collecting summer taxes would have a significant impact on district cash flow and would result in the district borrowing up to \$15,400,000 with a significant borrowing cost.

## 2023 TAX COLLECTION AND DISTRIBUTION AGREEMENT

Made by and Between

### THE TOWNSHIP OF CLINTON AND CHIPPEWA VALLEY SCHOOL DISTRICT

**THE TOWNSHIP OF CLINTON**, a Michigan municipal corporation, hereinafter referred to as the "Township," and **CHIPPEWA VALLEY SCHOOLS**, a public body corporation existing pursuant to the Michigan School Code of 1976, P.A. 451 of 1976, as amended from time to time, hereinafter referred to as the "School District," enter into this agreement whereby the Township will collect 100% of the 2023 school taxes on property located in the Township. This tax collection and distribution agreement is authorized pursuant to MCL 211.43(4) and (12) of the General Property Tax Act and MCL 380.1612 of the Revised School Code.

In order to facilitate collection of the school taxes, the Township and the School District have set forth below their respective duties and obligations.

The Township agrees to:

1. Collect on behalf of the School District the taxes which may be levied on real, personal, industrial, and commercial property.
2. Account for and deliver to the school district the tax collections for the school district by ACH transfer to the school district's designated depository account according to statutory collection distribution dates.
3. Account for and deliver to the school district all interest earned on the district's tax collections after deducting the prorated portion of financial institution fees.
4. Collect and distribute taxes and associated, prorated interest minus associated, prorated financial institution fees on behalf of the Macomb Intermediate School District (MISD) and Macomb Community College (MCC). The Township understands that separate agreements between the School District and the ISD and MCC that determine how the Township's collection costs are shared with the ISD and MCC are the responsibility of the School District and those taxing authorities.

The School District agrees to:

1. Invoke the statutory procedure for levy and collection of 100% of summer school taxes on property located in the Township on July 1, 2023.
2. Certify to the Township Treasurer the school millage to be levied on property for the summer tax collection by submitting an anticipated millage rate by June 7<sup>th</sup> and a signed Form L4029 to the Treasurer's office no later than June 15, 2023, so that bills can be prepared for timely delivery on July 1, 2023.

3. Reimburse the Township for its reasonable expenses incurred at the rate of \$4.00 per each parcel for which the Township sends out a tax bill on behalf of the School District.
4. Assume a prorated portion of the banking fees associated with summer tax receipts and distributions at the same percentage rate as that used to determine the district's prorated interest earnings for money on account during the tax cycle.
5. Make payment to the Township for collection services on or before October 16, 2023.

AUTHORIZED BY THE BOARD OF EDUCATION AT THEIR MEETING DATED \_\_\_\_\_

\_\_\_\_\_  
Name, Title

\_\_\_\_\_  
Signature

AUTHORIZED BY THE TOWNSHIP BOARD OF TRUSTEES AT THEIR MEETING DATED \_\_\_\_\_

\_\_\_\_\_  
XXXXXX, Treasurer

\_\_\_\_\_  
XXXXXXXXX, Clerk

## 2023 TAX COLLECTION AND DISTRIBUTION AGREEMENT

Made by and Between

### THE TOWNSHIP OF MACOMB AND CHIPPEWA VALLEY SCHOOL DISTRICT

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AUTHORIZED BY THE BOARD OF EDUCATION AT THEIR MEETING DATED \_\_\_\_\_

\_\_\_\_\_  
Name, Title

\_\_\_\_\_  
Signature

AUTHORIZED BY THE TOWNSHIP BOARD OF TRUSTEES AT THEIR MEETING DATED \_\_\_\_\_

\_\_\_\_\_  
XXXXXX, Treasurer

\_\_\_\_\_  
XXXXXXXXX, Clerk

## H. Union Communications

## I. Administrative Reports

- 2022-2023 Return to In Person Instruction and Continuity of Services Plan – Dr. Donald Brosky
- CVS Book Reconsideration Update – Superintendent Ron Roberts

J. Curriculum Updates

- Professional Development Overview – Dr. Karen Langlands

K. From the Community

L. Of and By Board Members

M. Executive Session - (*8.h. – Attorney/Client Privilege*)

**N. Adjournment**