

MEMORANDUM

G.4 Approve 2023/2024 Appropriation Act for General and Special Revenue Funds

Mr. Sederlund

RECOMMENDED MOTION: “That the following resolution be adopted by the Board of Education to approve the General Fund, Food Service Fund, Community Services Childcare Fund, Cooperative Activities Fund, and Student/School Activity Fund budgets for the 2023/2024 fiscal year. Further request that the reading of the resolution be waived.”

RESOLVED, that this resolution shall be the General Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2023/2024 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the General Fund of the Chippewa Valley Schools for the fiscal year 2023/2024, originally adopted on June 19, 2023, be amended as follows:

Revenue	
Local	\$20,664,450
State	172,958,354
Federal	8,384,679
Interdistrict	11,088,710
Transfers & Others	1,761,026
Total Revenue	\$214,857,219
Fund Balance July 1, 2023	\$36,810,366
Total Available to Appropriate	\$251,667,585

BE IT FURTHER RESOLVED, that \$213,344,112 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Instruction

Basic Programs	\$93,531,701
Added Needs	33,853,878
Adult and Continuing Education	149,169

Support Services

Pupil	21,127,517
Instructional Staff	9,421,382
General Administration	1,437,976
School Administration	12,043,241
Business	2,629,443
Operations & Maintenance	17,200,789
Transportation	6,862,262
Central	5,525,447
Other Support (Athletics, CTE)	2,626,672
Community Services	1,041,841
Outgoing Transfers & Other	5,892,794
Total Appropriated	\$213,344,112

Estimated Fund Balance June 30, 2024 \$38,323,473

BE IT FURTHER RESOLVED, that the revenue from the millage levy of 18.000 mills on non-homestead and non-qualified agricultural property be certified and be used towards the District's 2023/2024 operating expenditures. As provided by in the Act related to the Michigan Business Tax, Personal Industrial Property is exempt from the 18 mills and Personal Commercial Property is exempt from 12 of the 18 mills.

RESOLVED, that this resolution shall be the Food Service Appropriation Act of Chippewa Valley Schools for fiscal year 2023/2024 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Food Service Fund of the Chippewa Valley Schools for the fiscal year 2023/2024, originally adopted on June 19, 2023, be amended as follows:

Revenue	
Local	\$804,594
State	3,473,783
Federal	5,109,478
Transfers & Other	0
Total Revenue	\$9,387,855
Fund Balance July 1, 2023	\$3,779,356
Total Available to Appropriate	\$13,167,211

BE IT FURTHER RESOLVED, that \$9,647,090 of the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Wages	\$2,429,793
Employee Benefits	1,205,777
Food Purchases	4,129,825
Other	481,695
Capital Outlay	1,000,000
Outgoing Transfers	400,000
Total Appropriated	\$9,647,090
Estimated Fund Balance June 30, 2024	\$3,520,121

RESOLVED, that this resolution shall be the Community Services Childcare Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2023/2024 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Community Services Childcare Fund of the Chippewa Valley Schools for the fiscal year 2023/2024, originally adopted on June 19, 2023, be amended as follows:

Revenue	
Local	\$1,551,670
State	0
Federal	0
Transfers & Other	0
Total Revenue	\$1,551,670
Fund Balance July 1, 2023	\$1,011,478
Total Available to Appropriate	\$2,563,148

BE IT FURTHER RESOLVED that \$1,868,795 of the total available to appropriate in the Community Services Childcare Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Childcare	\$1,615,085
Outgoing Transfers	253,710
Total Appropriated	\$1,868,795
Estimated Fund Balance June 30, 2024	\$694,353

RESOLVED, that this resolution shall be the Cooperative Activities Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2023/2024 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Cooperative Activities Fund which incorporates the IAM and Student Intervention Program of the Chippewa Valley Schools for the fiscal year 2023/2024, originally adopted June 19, 2023, be amended as follows:

Revenue	
Local	\$650,000
State	0
Federal	0
Interdistrict	3,614,246
Incoming Transfers & Fund Modifications	1,877,794
Total Revenue	\$6,142,040
Fund Balance July 1, 2023	\$20,055,944
Total Available to Appropriate	\$26,197,984

BE IT FURTHER RESOLVED that \$9,072,770 of the total available to appropriate in the Cooperative Activities Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Basic Instruction	\$4,222,600
Support Services	429,200
Payments to Other Schools	3,313,654
Fund Modifications	1,107,316
Total Appropriated	\$9,072,770
Estimated Fund Balance June 30, 2024	\$17,125,214

RESOLVED, that this resolution shall be the Student/School Activity Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2023/2024 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Student/School Activity Fund of the Chippewa Valley Schools for the fiscal year 2023/2024, originally adopted June 19, 2023, be amended as follows:

Revenue	
Revenue	\$6,067,500
Total Revenue	\$6,067,500
Fund Balance July 1, 2023	\$2,361,713
 Total Available to Appropriate	 \$8,429,213

BE IT FURTHER RESOLVED that \$6,067,500 of the total available to appropriate in the Student/School Activity Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Expenditures	\$6,067,500
Total Appropriated	\$6,067,500
 Estimated Fund Balance June 30, 2024	 \$2,361,713

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent and his designee are hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED, that 8.64 mills be certified for levy on all property in the district for the purpose of retiring principal and interest on the voted debt of the district.

This appropriation act resolution is to take effect upon approval.

RATIONALE: The administration has reviewed the entire budget and updated the budgets for the General Fund, Food Service Fund, Community Services Childcare Fund, Cooperative Activities Fund, and the Student/School Activity Fund reflecting the most current information. Adjustments are often needed to be in compliance with the Uniform Budgeting and Accounting Act which governs the budget process and prohibits deviations exceeding adopted appropriations. Changes having the greatest impact on the General Fund are further detailed in the following summaries.

The revenue budget for the General Fund has been developed using major factors including:

- An increased enrollment count of 53 FTE higher than initially budgeted (+\$513,000)
- Special education membership and funding reimbursement increase combined with prior year adjustments (+\$1,889,000)
- An increased amount of expected interest income based on interest rate fluctuations (+\$250,000)
- A decrease in special education/enhancement millage funding from the MISD (-\$783,000)
- Decrease in net retirement for MPSERS 147 categorical offset revenue funds (-\$1,082,000)
- Grant revenue increases beyond knowns reflected in Original Budget (+\$7,015,000)
- Review and adjustments of other revenue sources as appropriate.

The expenditure budget for the General Fund has been developed using major factors including:

- Net grant adjusted staffing wage changes including known leaves, retirements, vacancies (+\$112,000)
- Recognition of a formula distribution payout (+\$1,961,000)
- Fund modification contributing to capital projects (+\$2,000,000)
- Fund modification contributing to the Student Intervention Cooperative Activities Fund (+\$700,000)
- Grant expenditure increases beyond knowns reflected in Original Budget (+\$7,015,000)
- Decrease in MPSERS 147 categorical funds offset expenditures (-\$1,543,347)
- Net retirement expense decrease (-\$799,000)
- Review and adjustments of other expenditure items as appropriate

In summary, we have projected revenues of \$214,857,219 and projected expenditures of \$213,344,112. Projected revenues exceed expenditures by \$1,513,107, increasing fund balance to \$38,323,473 (or 18% of budgeted expenditures).

CHIPPEWA VALLEY SCHOOLS
 2023-2024 1st AMENDED
 GENERAL FUND BUDGET

	2021-22 Audited <u>Actual</u>	2022-23 Audited <u>Actual</u>	2023-24 Original <u>Budget</u>	2023-24 1st Amended <u>Budget</u>	2023-24 1st Amended 2023-24 Original <u>Difference</u>
Revenue					
Local (1)	\$ 5,505,571	\$ 19,561,324	\$ 20,715,813	\$ 20,664,450	\$ (51,363)
State	\$ 141,969,980	\$ 161,923,115	\$ 165,234,478	\$ 172,958,354	\$ 7,723,876
Federal	\$ 27,305,639	\$ 8,318,909	\$ 7,312,791	\$ 8,384,679	\$ 1,071,888
Interdistrict	\$ 3,138,539	\$ 11,113,849	\$ 11,754,547	\$ 11,088,710	\$ (665,837)
Incoming Transfers & Other	\$ 2,307,916	\$ 1,560,109	\$ 1,559,129	\$ 1,761,026	\$ 201,897
Total Revenue	\$ 180,227,645	\$ 202,477,306	\$ 206,576,758	\$ 214,857,219	\$ 8,280,461
Expenditures					
Basic Programs	\$ 87,807,175	\$ 94,062,227	\$ 94,363,911	\$ 93,531,701	\$ (832,210)
Added Needs	\$ 24,025,395	\$ 29,084,312	\$ 31,986,160	\$ 33,853,878	\$ 1,867,718
Adult & Community Ed	\$ 147,103	\$ 106,140	\$ 120,101	\$ 149,169	\$ 29,068
Total Instructional	\$ 111,979,673	\$ 123,252,679	\$ 126,470,172	\$ 127,534,748	\$ 1,064,576
Pupil Services	\$ 17,334,151	\$ 19,448,803	\$ 19,823,346	\$ 21,127,517	\$ 1,304,171
Instructional Staff Services	\$ 8,356,403	\$ 8,167,131	\$ 8,862,164	\$ 9,421,382	\$ 559,218
General Administration	\$ 837,836	\$ 965,926	\$ 1,070,847	\$ 1,437,976	\$ 367,129
School Administration	\$ 11,106,334	\$ 12,070,482	\$ 11,976,221	\$ 12,043,241	\$ 67,020
Business Administration	\$ 2,844,482	\$ 2,574,176	\$ 2,713,224	\$ 2,629,443	\$ (83,781)
Operations & Maintenance	\$ 12,520,211	\$ 14,823,211	\$ 15,253,352	\$ 17,200,789	\$ 1,947,437
Transportation	\$ 4,975,929	\$ 5,842,068	\$ 6,048,064	\$ 6,862,262	\$ 814,198
Other Central Services	\$ 4,448,518	\$ 4,831,741	\$ 5,093,672	\$ 5,525,447	\$ 431,775
Other Support (Portion Athletics, CTE)	\$ 2,513,434	\$ 2,689,208	\$ 2,529,112	\$ 2,626,672	\$ 97,560
Total Supporting Services	\$ 64,937,298	\$ 71,412,746	\$ 73,370,002	\$ 78,874,729	\$ 5,504,727
Total Community Services	\$ 697,177	\$ 834,831	\$ 972,427	\$ 1,041,841	\$ 69,414
Outgoing Transfers & Other	\$ 2,029,047	\$ 3,145,551	\$ 3,145,540	\$ 5,892,794	\$ 2,747,254
Total Expenditures	\$ 179,643,196	\$ 198,645,807	\$ 203,958,141	\$ 213,344,112	\$ 9,385,971
Total Revenues Over/<Under> Expenditures	\$ 584,450	\$ 3,831,499	\$ 2,618,617	\$ 1,513,107	\$ (1,105,510)
Beginning Fund Equity	\$ 32,394,417	\$ 32,978,867	\$ 35,046,399	\$ 36,810,366	
Ending Fund Equity	\$ 32,978,867	\$ 36,810,366	\$ 37,665,016	\$ 38,323,473	

(1) Includes 18.00 Mill Non-Homestead Property Tax Levy for operational purposes.

CHIPPEWA VALLEY SCHOOLS
 2023-2024 1st AMENDED
 SPECIAL REVENUE FUND
 FOOD SERVICES BUDGET

	2021-22 Audited Actual	2022-23 Audited Actual	2023-24 Original Budget June 19, 2023	2023-24 1st Amended Budget February 12, 2024	2023-24 1st Amended 2023-24 Original Difference
Revenue					
Local	\$ 740,007	\$ 2,273,401	\$ 2,200,600	\$ 804,594	\$ (1,396,006)
State	\$ 134,269	\$ 334,672	\$ 200,000	\$ 3,473,783	\$ 3,273,783
Federal	\$ 6,951,669	\$ 3,668,621	\$ 3,231,850	\$ 5,109,478	\$ 1,877,628
Incoming Transfers & Other	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 7,825,945	\$ 6,276,694	\$ 5,632,450	\$ 9,387,855	\$ 3,755,405
Expenditures					
Wages	\$ 1,428,407	\$ 1,542,520	\$ 1,552,012	\$ 2,429,793	\$ 877,781
Employee Benefits	\$ 830,810	\$ 922,398	\$ 999,922	\$ 1,205,777	\$ 205,855
Food Purchases	\$ 2,588,821	\$ 2,388,307	\$ 2,500,113	\$ 4,129,825	\$ 1,629,712
Other	\$ 295,810	\$ 364,399	\$ 326,900	\$ 481,695	\$ 154,795
Capital Outlay	\$ 86,228	\$ 311,824	\$ 1,000,000	\$ 1,000,000	\$ -
Outgoing Transfers	\$ 250,000	\$ 250,000	\$ 250,000	\$ 400,000	\$ 150,000
Total Food Service	\$ 5,480,076	\$ 5,779,448	\$ 6,628,947	\$ 9,647,090	\$ 3,018,143
Total Revenues Over/<Under> Expenditures	\$ 2,345,869	\$ 497,246	\$ (996,497)	\$ (259,235)	\$ 737,262
Beginning Fund Equity	\$ 936,241	\$ 3,282,110	\$ 3,500,603	\$ 3,779,356	
Ending Fund Equity	\$ 3,282,110	\$ 3,779,356	\$ 2,504,106	\$ 3,520,121	

CHIPPEWA VALLEY SCHOOLS
 2023-2024 1st AMENDED
 SPECIAL REVENUE FUND
 COMMUNITY SERVICES CHILDCARE BUDGET

	2021-22 Audited <u>Actual</u>	2022-23 Audited <u>Actual</u>	2023-24 Original <u>Budget</u> June 19, 2023	2023-24 1st Amended <u>Budget</u> February 12, 2024	2023-24 1st Amended 2023-24 Original <u>Difference</u>
Revenue					
Local	\$ 872,218	\$ 1,205,739	\$ 1,200,000	\$ 1,551,670	\$ 351,670
Federal	\$ 1,845,571	\$ 631,443	\$ -	\$ -	\$ -
Incoming Transfers & Other	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 2,717,789	\$ 1,837,182	\$ 1,200,000	\$ 1,551,670	\$ 351,670
Expenditures					
Wages/Purchased Services/Supplies,Materials	\$ 995,169	\$ 1,301,315	\$ 1,350,408	\$ 1,615,085	\$ 264,677
	\$ 995,169	\$ 1,301,315	\$ 1,350,408	\$ 1,615,085	\$ 264,677
Outgoing Transfers & Other	\$ 1,020,159	\$ 226,850	\$ 225,870	\$ 253,710	\$ 27,840
Total Expenditures	\$ 2,015,328	\$ 1,528,165	\$ 1,576,278	\$ 1,868,795	\$ 292,517
Total Revenues Over/<Under> Expenditures	\$ 702,461	\$ 309,017	\$ (376,278)	\$ (317,125)	\$ 59,153
Beginning Fund Equity	\$ -	\$ 702,461	\$ 910,540	\$ 1,011,478	
Ending Fund Equity	\$ 702,461	\$ 1,011,478	\$ 534,262	\$ 694,353	

CHIPPEWA VALLEY SCHOOLS
 2023-2024 1st AMENDED
 COOPERATIVE ACTIVITIES FUND
 INTERNATIONAL ACADEMY OF MACOMB & STUDENT INTERVENTION BUDGET

	2021-22 Audited <u>Actual</u>	2022-23 Audited <u>Actual</u>	2023-24 Original <u>Budget</u> June 19, 2023	2023-24 1st Amended <u>Budget</u> February 12, 2024	2023-24 1st Amended 2023-24 Original <u>Difference</u>
Revenue					
Local (1)	\$ 12,010,387	\$ 562,000	\$ 369,000	\$ 660,000	\$ 281,000
Interdistrict	\$ 7,387,217	\$ 1,000,000	\$ -	\$ -	\$ -
Tuition Schools (2)	\$ 3,164,842	\$ 3,254,802	\$ 3,254,419	\$ 3,614,246	\$ 359,827
Fund Modifications	\$ 1,029,047	\$ 1,130,551	\$ 1,130,540	\$ 1,877,794	\$ 747,254
Total Revenue	\$ 23,591,493	\$ 5,947,353	\$ 4,753,959	\$ 6,142,040	\$ 1,388,081
Expenditures					
Instruction	\$ 371,974	\$ 987,584	\$ 3,357,700	\$ 4,222,600	\$ 864,900
Support Services	\$ 337,218	\$ 383,489	\$ 789,783	\$ 429,200	\$ (360,583)
Payments to Other Schools	\$ 3,025,751	\$ 3,152,556	\$ 3,133,786	\$ 3,313,654	\$ 179,868
Fund Modifications	\$ 1,037,757	\$ 1,083,259	\$ 1,043,162	\$ 1,107,316	\$ 64,154
Total Expenditures	\$ 4,772,700	\$ 5,606,888	\$ 8,324,431	\$ 9,072,770	\$ 748,339
Total Revenues Over/<Under> Expenditures	\$ 18,818,793	\$ 340,465	\$ (3,570,472)	\$ (2,930,730)	\$ 639,742
Beginning Fund Equity	\$ 896,686	\$ 19,715,479	\$ 19,667,810	\$ 20,055,944	
Ending Fund Equity	\$ 19,715,479	\$ 20,055,944	\$ 16,097,338	\$ 17,125,214	

(1) Includes 18.00 Mill Non-Homestead Property Tax Levy for operational purposes.

(2) Interdistrict revenue source

CHIPPEWA VALLEY SCHOOLS
 2023-2024 1st AMENDED
 SPECIAL REVENUE FUND
 STUDENT/SCHOOL ACTIVITY BUDGET

	2021-22 Audited <u>Actual</u>	2022-23 Audited <u>Actual</u>	2023-24 Original <u>Budget</u> June 19, 2023	2023-24 1st Amended <u>Budget</u> February 12, 2024	2023-24 1st Amended 2023-24 Original <u>Difference</u>
Revenue					
Local	\$ 4,555,629	\$ 5,309,033	\$ 4,600,000	\$ 6,067,500	\$ 1,467,500
Incoming Transfers & Other	\$ -				\$ -
Total Revenue	\$ 4,555,629	\$ 5,309,033	\$ 4,600,000	\$ 6,067,500	\$ 1,467,500
Expenditures					
Wages/Purchased Services/Supplies,Materials	\$ 4,198,183	\$ 5,301,835	\$ 4,600,000	\$ 6,067,500	\$ 1,467,500
Total Expenditures	\$ 4,198,183	\$ 5,301,835	\$ 4,600,000	\$ 6,067,500	\$ 1,467,500
Total Revenues Over/<Under> Expenditures	\$ 357,446	\$ 7,198	\$ -	\$ -	\$ -
Beginning Fund Equity	\$ 1,997,069	\$ 2,354,515	\$ 1,997,069	\$ 2,361,713	
Ending Fund Equity	\$ 2,354,515	\$ 2,361,713	\$ 1,997,069	\$ 2,361,713	