**Chippewa Valley Schools**

**19120 Cass Avenue**

**Clinton Township, MI 48038**

**Personnel Sub-Committee Meeting Minutes**

Date: **July 11, 2022** Meeting Started at: **5:50 p.m.**

Present: **Kenneth Pearl (Chair), Denise Aquino, George Sobah**

Excused: **Frank Bednard, Jill DeMuynck Zech**

Also Present: **Ron Roberts, Donald Brosky, Nicole Faehner**

Additional Present: **Marina Licari, Karen Langlands, Sarah Monnier-White, Paul Sibley**

Brief description of agenda items and discussion

1. **Outreach and At-Risk Specialist (OARS) Position**

Educational Services Administrators presented a summary of the key responsibilities of the Outreach and At-Risk Specialist position that will support the Director of State/Federal Programs and Outreach, and the Coordinator of Assessment and Data Analysis.

The Personnel Sub-Committee reviewed, discussed this information, and asked questions of Educational Services administrators. The position will be posted the week of July 11, 2022.

Meeting Adjourned at **6:11 p.m.**

Respectfully Submitted,

Donald Brosky